

Cheshire West & Chester Council

Cheshire West and Chester Schools Forum

Monday 15 January 2018
4.30pm – 6.30 pm

To be held at

Queen's Park High School
Queen's Park Road
Handbridge
Chester CH4 7AE

Refreshments will be available from 4pm

Schools Forum Clerk
Children and Families
Cheshire West and Chester Council
Telephone 01244 972901



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Cheshire West and Chester Schools Forum

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Agenda for Cheshire West and Chester Schools Forum 15 January 2018

1.	4.30	Introductions and apologies		
2.	4.35	Minutes and matters arising of last meeting 2.1 To agree the minutes from part two of the meeting held 11 December 2017 2.2 Matters arising		page 4-9
3.	4.45	Combined Budgets and Miscellaneous Expenditure	Mark Parkinson	page 10-12
4.	5.05	Dedicated Schools Grant Allocations for 2018-2019 and Budget Setting	Natalie Cole	page 13-20
5.	5.30	Draft of 2018-2019 School Funding Formula for January submission	Natalie Cole	page 21-32
6.	6.00	De-delegation – Proposals for 2018-2019	Natalie Cole	page 33-36
7.	6.20	Any other business		
8.	6.30 Finish	Next meeting: Monday 12 February 2018 Queen's Park High School Schools Forum and finance sub group meeting schedule and forward plan		page 37

**Cheshire West and Chester
Schools Forum
15 January 2018**

Agenda item 2

**Draft minutes Cheshire West and Chester Schools Forum, Queen's Park
High School, Chester, 11 December 2017**

Present:

Marie Allen
Cheryl Bullen
David Charlton (Chair)
Sarah Curtis
Kate Docherty
Steve Dool
John Freeman
Greg Foster
Carol Gahan
Duncan Haworth
Luci Jones
Francis Kwateng
John Murray
Andy Stewart
Katie Tyrie
Sue Yates
Harry Ziman

Representing:

Academies - Special
Primary headteachers
Secondary headteachers
Primary headteachers
Primary headteachers
Academies - Primary/Secondary
Secondary governors
Unions
Primary governors
Primary governors
Academies - Primary/Secondary
Primary governors
Academies - Primary/Secondary
Pupil Referral Units (PRU)
Nursery headteachers
Secondary headteachers
Academies - Primary/Secondary

Officers:

Natalie Cole
Charlotte Fenn (Clerk)
Mark Parkinson

Official observers:

Councillor Meardon

Observers/public:

None

1. Introductions and Apologies

Apologies were received from Paula Adolph, Sue Anderson, Hilary Berry, David Curry, Kerry Kirkwood, Sarah Lee, Kath Lloyd, Kathryn Mageria, Sue Pearson, David Rowlands and Caroline Vile.

David Charlton reported that Sue Lawson, Commissioning, had been due to attend the meeting to co-present the item on Early Year Funding but was unable to due to the weather.

2. Minutes and Matters Arising of Last Meeting

2.1 Minutes of the meeting held on 9 October 2017

The minutes of the meeting held on the 9 October 2017 were agreed as a correct record subject to the following clarification by David Charlton under item 2.2.1. It was noted that the 2% pay rise related to the top and bottom of the main pay scale and not all teachers pay.

2.2 Matters Arising

2.2.1 Item 5 Schools Forum High Needs Sub Group Report on Special

Educational Needs (SEN) Funding for Mainstream and Special Schools

David Charlton sought confirmation as to whether officers had the statistical data regarding how many pupils in special schools should be in mainstream. Mark Parkinson, Director of Education, apologised for not bringing the data to the meeting but agreed to circulate the information by email.

David Charlton asked if the audit of SEN funding had taken place. Mark Parkinson confirmed that the audit was taking place and expected it to be completed by the end of term with a report to be presented to the High Needs sub group in January.

3. Early Years Funding Update

Natalie Cole, Finance Manager, presented to Forum members a PowerPoint briefing on the early years national funding formula implemented in April 2017, as background information, to help inform Forum members.

It was noted that this presentation had been given to early years providers earlier in the year as there had been some confusion regarding the amount they had expected to receive.

4. Early Years Funding Formula (EYFF) for 2018-2019

Natalie Cole introduced the paper which detailed the requirements of the funding of the three and four year old universal and additional entitlements for local authorities for 2018-2019 through the EYFF. Forum members' attention was drawn to the key requirements on local authority funding of providers outlined in paragraph 5. It was noted that little action was required as most of the requirements had already been met in 2017-2018.

Natalie Cole referred Forum members to the benchmarking data in appendix B which had been reviewed by the Schools Forum finance sub group in November. It was noted that the average hourly rate allocated to providers was lower than the England average and of statistical neighbours, and this was largely attributed to the local authority receiving the minimum hourly allocation of £4.30. Councillor Meardon questioned whether the SEN inclusion funding only applied to the first 15 hours. Mark Parkinson responded that the authority did not receive extra funding to implement the additional 15 hours but did give out higher SEN inclusion funding than other local authorities.

Harry Ziman questioned what happened to any unspent funds. Natalie responded that they did not get any headroom for an under or overspend as the allocation was adjusted to reflect actual take up.

It was noted that the High Needs sub group had questioned the impact on outcomes of the SEN inclusion funding and had recommended that the Early Years reference group be tasked with reviewing the impact of the SEN funding and use of supplements. It was suggested that the group could also look at practices in other local authorities.

David Charlton informed the Forum that Sue Anderson, as she had not been able to attend the meeting due to the weather, had phoned through two questions that she wished the Forum to address.

As the early years funding rate was set until 2020 but costs were spiralling, particularly with the increases in minimum wage, Sue was asking if the Forum or Council would write to the Minister lobbying on their behalf for a re-think on the policy. David Charlton asked if any Forum members would be prepared to write on behalf of early years providers. Councillor Meardon informed Forum that she was happy to write to Ministers and had been in contact with Chris Matheson, MP, who had been campaigning on this issue. Katie Tyrie also agreed to write to her local MP and informed Forum that this funding crisis had also been raised at the APPG (All Party Parliamentary Group) meeting she had recently attended.

Forum members acknowledged that credit had to be given to the Early Years team who had worked with the private, voluntary and independent early years' providers to enable them offer the 30 hours. Katie informed the group that the presentation had been helpful as it provided clarity regarding early years funding. David Charlton acknowledged that this was an area of funding that many of the group were unfamiliar with and offered Katie further support from the Forum if required.

The second request from Sue Anderson was for CWAC to stop referring to "free childcare" in their publicity materials, and call it "funded" childcare instead. "Free" was misleading as parents expected to get free childcare with no extra cost for add-ons when providers had to charge for some elements of the provision. Councillor Meardon reported that she believed the government had recently been challenged by Trading Standards on their wording of "free childcare" provision, as there was an entitlement for the first 15 hours but an eligibility for the second 15 hours.

It was noted that the Schools Forum could not approve this change of wording but Mark Parkinson felt it was doable and agreed to take it back to Sue Lawson to check out if there were any issues in implementing these changes.

Resolved that the Schools Forum:

- i. approved, in line with the earlier review of the EYFF by the Early Years Reference Group, the continuation of the current local EYFF for 2018-2019 (vote: unanimous);

- ii. approved the base rate for 2018-2019 be increased from additional funding made available from the removal of the flexibility supplement and increase in pass through rate (vote: unanimous); and
- iii. tasked the Early Years Reference Group to review the 2017-2018 benchmarking data and the impact on outcomes of the use of supplements in the EYFF and of allocations from the SEN Inclusion Fund (vote: unanimous).

5. Consultation with Schools on High Needs Funding Arrangements 2018-2019 – Update

Natalie Cole briefed Forum members on the outcome and responses to the Consultation which ended on 30 November:

- 26 responds, the majority being from mainstream primary, there had also been multiple responses from 2 schools;
- recommendation (a) - proposed transfer of 0.5% of funding from schools block to high needs block - 19 agreed, 7 disagreed;
- recommendation (b) - proposed reduction of mainstream top up funding rates - 17 agreed, 9 disagreed;
- recommendation (c) - proposed efficiency factor on special school top up rates - 19 agreed, 6 disagreed, 1 undecided;
- recommendation (d) - allocation of funding to support workforce development – 20 agreed, 6 disagreed.

It was noted from the comments that for recommendation (b), schools that disagreed felt that they were getting a double hit; recommendation (c) schools in the main, other than special schools, felt that the surplus special school balances added weight to the proposal and one school had looked at 2 slightly different ways of operating the proposal; recommendation (d) was a mixed response partly due to the limited information provided in the consultation document, some schools felt they needed more before they could support the recommendation.

Natalie Cole informed the Forum that the decision from the Secretary of State regarding the application to disapply MFG was expected around January/February.

David Charlton asked Forum members if there was a need to rethink the proposals, in light of the consultation responses. The Forum agreed that the responses did not warrant a change to the proposals.

David Charlton reported that he had received a letter from a school, raising concerns that it was difficult for schools to comment on anything other than their own school's situation when responding to consultations. It was noted that the Schools Forum needed to get the message out to schools that Forum's role was to look at all the options and consider the impact on all schools when putting forward proposals and making difficult decisions on behalf of schools.

6. Initial Planning for DSG Allocations for 2018-2019 and Budget Setting

Natalie Cole introduced the paper which provided estimates on the calculation of the indicative DGS allocation for 2018-2019 and set out initial budget proposals for the next financial year.

Forum members' attention was drawn to appendices A-C which provided the indicative allocations and further details relating to the four funding blocks for 2018-2019 (schools block, high needs block, early years block and the new central school services block).

It was noted that the schools block funding for 2018-2019 would be based on last year's data set as the DfE were unable to turn around revised figures in the available timeframe. The decision not to update the per-pupil unit rates to represent the pupil demographics might mean that the LA would have to adjust the per-pupil unit rate quoted under appendix C.

Natalie Cole took Forum members' through the high needs block funding factors and provisional allocation outlined in appendix A. It was noted that if the funding floor factor fell out as part of the hard formula this would create a £2.5m funding gap. It was also noted that as £16k was based on historic spend the funding would not keep pace with population changes.

Natalie Cole referred Forum members to the central school service block details under appendix B and C. It was reported that the reduced funding to this block would be managed through the changes to the Education Welfare Service. It was noted that the historic commitments were protected for two years but their usage, including the combined budgets agreed annually by Schools Forum, could not be changed. Forum members were reminded that the blocks were ring fenced and funds could not be moved between blocks; unspent historic funding would be lost the following year.

Forum members' attention was drawn to appendix D which set out policy options and technical adjustments and included decisions already taken by the Schools Forum. It was noted that some of the adjustment figures were not available and once incorporated might have an impact on the basic entitlement figure; final figures would be presented to Forum at the January meeting.

Resolved that the Schools Forum:-

- i. approve the initial DSG budget proposals; and
- ii. note the next steps for confirming the DSG budget proposals for 2018-2019.

7. Dedicated Schools Grant (DSG) 2017-2018 Forecast Mid-Year Review

David Charlton introduced the paper and drew Forum members' attention to the fact that the net underspend position was due mainly to the underspend forecast for de-delegated schools budget which masked an underlying overspend which would be met from DSG reserves.

Resolved that the Schools Forum note the mid-year review position on the DSG.

8. Any Other Business

8.1 Free Early Years Entitlement for Two Year Olds Under Universal Credit Consultation

David Charlton referred to an email received from Sue Lawson and reported that the LA had received notification of a consultation on 'Free early years entitlement for two year olds under Universal Credit', response deadline 15 January 2018. Sue Lawson had proposed that, as there were only two questions, she would send the document and guidance out to all of our settings and invite comments from the Early Years reference group and formulate a response for the LA.

8.2 Academies Representative

David Charlton informed Forum members that this would have been Sarah Lee's last meeting as she was retiring at the end term. On behalf of the Forum, David thanked Sarah for her contribution over the many years of her involvement with Schools Forum.

Schools Forum requested that the Schools Forum Clerk organise an election to seek a new Academies representative to fill the resulting vacancy.

9. Next meeting

Next Schools Forum meeting Monday 15 January 2018 Queen's Park High School 4.30 - 6.30.

Agenda item 3

Combined Budgets and Miscellaneous Expenditure

Purpose of the Report

1. To propose and agree the allocation of the combined budgets element of the Dedicated Schools Grant (DSG) for 2018-2019.
2. To propose and agree expenditure against the miscellaneous budget line for 2018-2019.

Recommendation

3. That the Schools' Forum agrees the allocation and configuration of the combined budgets element of the DSG and the miscellaneous expenditure for the 2018-2019 financial year.

Background

Combined Budgets

4. Table 1 provides an outline of the proposed configuration for the combined budgets element of the DSG in the 2018-2019 financial year. There are no proposed changes to this configuration.

Table 1

Service delivery area	Proposed allocation in 2018-2019	Purpose of the budget
Schools' contribution to the LSCB	£89K	Subscription for all schools towards the work and function of the Local Safeguarding Children's Board (LSCB)
School Improvement and Intervention Team	£551K	This funds the School Intervention Team, including the team of Associate School Improvement Advisers. The small central team focuses on the co-ordination, deployment and quality assurance of a larger team of ASIAs. This larger team of ASIAs is not only ensuring that effective monitoring and challenge of schools is taking place but is contributing to the delivery of priorities for the Education Improvement Board (albeit funded by that board).
Raising the participation age and 14-19 support	£60K	To support schools and the LA to improve engagement and outcomes across the 14-19 age range. This includes the ongoing support for schools in the delivery of the 14-19(25) Strategy
Primary statutory national curriculum assessments	£20K	To deliver support for Primary National Assessments including moderation activities.
Total	£720K	

Miscellaneous Budgets

5. The 2014-2015 Regulations re-instated the ability of the Schools' Forum to agree some funding against a miscellaneous budgets line. The total amount that can be allocated cannot exceed the level of this budget line in the 2012-2013 Section 251 statement. This figure was £115K.
6. For the 2018-2019 year, it is proposed to allocate this funding as follows:

Table 2

FFT License	£25.5K	To pay for the Fischer Family Trust (FFT) license for all schools (maintained and academies). This cost has increased by 4% from the previous year.
Support for Duke of Edinburgh Activities	£25K	To provide a centrally allocated resource to commission Edsential to deliver a Duke of Edinburgh programme across all schools in the borough.
CASPA (Comparison and Analysis of Special Pupil Attainment)	£3k	To pay for the annual CASPA LA license - LA module and database hosted by the Local Authority to support Special Schools.
Commissioning Budget for the Cheshire West Education Improvement Board (CWEIB)	£61.5K	To provide budget for the CWEIB to commission activity in line with the priorities agreed by the Board.

Agenda Item 4

Dedicated Schools Grant Allocations for 2018-2019 and Budget Setting

Purpose of the Report

1. Further to the estimated figures tabled to Schools Forum in December, this report is to confirm the indicative Dedicated Schools Grant (DSG) allocation for 2018-2019 and the draft budget proposals for the next financial year.

Recommendations

2. The Schools Forum is requested to:-
 - i. Approve the draft DSG budget proposals;
 - ii. Note the next steps for confirming the DSG budget proposals for 2018-2019.

Background

3. The indicative DSG allocation for 2018-2019 was made available by the Education and Skills Funding Agency (ESFA) on 19 December 2017. This information, along with the final October 2017 census numbers to determine the formula funding for schools, now forms the basis of the budget proposals for 2018-2019.

Indicative DSG Allocation for 2018-2019

4. The final DSG allocation for Cheshire West and Chester in 2017-2018 is £251.212m. The initial allocation shows a net increase in available funding for 2018-2019 of £7.567m. A summary of the current and next year allocation is shown in the table below.

Final DSG 2017-2018 and indicative 2018-2019 allocation

DSG Allocation Block	Re-baselined 2017-18 £000	2018-19 £000	Change £000
Schools Block	193,410	198,943	5,533
High Needs Block	37,327	37,747	419
Early Years Block	17,420	19,048	1,627
Central School Services Block	3,054	3,041	-13
Total DSG Allocation	251,212	258,779	7,567

5. The increase in available funding of £7.567m is due to the following changes in the allocation:
 - An additional £2m for primary and secondary schools arising from the national investment in schools with the implementation of the National Funding Formula (NFF) for schools;
 - an increase in the pupil population attracting additional schools block funding of £3.5m;
 - £0.4m increase to high needs funding relating to a 0.5% cash increase to existing allocations and an increase in special school pupil numbers.
 - an additional £1.6m in early years funding relating to the full year implementation of the additional 15 hours entitlement to childcare available from September 2017.
 - A small reduction in the Central School Services Block from the lower per pupil rate allocated through the NFF.
6. The indicative DSG allocation (before academy recoupment and deductions of high needs places funded directly by the ESFA) is detailed in **Appendix A**.

Budget Planning 2018-2019 Proposals

7. DSG budget planning proposals for 2018-2019 includes both technical adjustments to formula funding and known spending pressures and savings. It is proposed that the additional DSG funding is largely allocated as intended i.e. to fund increased pupil numbers, growth in high needs and changes to early years policy and funding. However, Schools Forum have approved the permitted 0.5% transfer of £967k from the Schools Block to the High Needs Block to fund ongoing pressures in high needs budgets and this is the only proposed movement between the funding blocks.
8. **Appendix B** details the adjustments proposed for the 2018-2019 DSG for Individual School Budgets (ISB), centrally retained, early years and high needs spend. Proposals would see an overall increase in ISB of £5.007m, an increase to high needs budgets of £0.987m, an increase in early years of £1.627m and reduction in centrally retained budgets of £0.055m. Further notes on the draft proposals are provided in **Appendix C**.
9. As advised previously, under School Finance Regulations, certain activities within central spend are not allowed to exceed the budget held in the previous year. These activities are: prudential borrowing, termination of employment costs, combined budgets, SEN transport costs and miscellaneous expenditure (not falling within other paragraphs of the regulations). None of the budget proposals increase the budgets for these activities for 2018-2019.

Next Steps

10. For the proposed allocations and budget proposals to form the opening budget for 2018-2019 for approval by Council on 1 March 2018.

Appendix A Final DSG 2017-2018 and Indicative 2018-2019 allocation

DSG allocation 2017-2018 (as at November 2017)				Re-baselined 2017-2018 under NFF	Indicative NFF allocation 2018-2019			Change to re-baselined 2017-2018 £000
DSG Allocation Block	Pupil Numbers	Amount per pupil £	Allocation £000	Allocation £000	Pupil Numbers	Amount per pupil £	Allocation £000	Allocation £000
Schools Block								
Schools block unit of funding	43,579	4,529	197,388	193,410				
Primary unit of funding					27,116	3,999	108,427	
Secondary unit of funding					17,311	5,003	86,610	
Funding of growth and premises							3,906	
					44,427		198,943	5,533
High Needs Block								
Based on historic spend			36,403	37,327				
NFF							37,427	
0.5% cash increase							215	
Pupil number increase							105	
							37,747	419
Early Years Block								
three and four year old free entitlement	3,031	4,085	12,382		3,031	4,085	12,382	
Maintained nursery supplement			86				86	
Disability access funding		615	74			615	74	
Additional 15 hours	883	2,383	2,105		916	4,085	3,743	
			14,646	14,646			16,273	1,627
Central School Services Block								
Ongoing responsibilities				1,789	44,427	40	1,776	
Historic commitments				1,265			1,265	
				3,054			3,041	-13

Additions to DSG								
two year olds	528	5,016	2,649	2,649	528	5,016	2,649	0
Early years pupil premium			125	125			125	0
Total DSG Allocation			251,212	251,212			258,779	7,567

Ref	Description of adjustment	ISB £000	Central Spend			Total £000
			High Needs £000	Early Years £000	Centrally Held £000	
1	Impact of change to Schools National Funding Formula (NFF)					
	Basic Entitlement	1,662				1,662
	Minimum funding levels	294				294
	Total Deprivation	267				267
	Total Low Scorer	3,478				3,478
	English as an Additional Language (EAL)	28				28
	Lump Sum	-2,090				-2,090
	Sparsity	12				12
	Funding released from Minimum Funding Guarantee (MFG) protection	-1,266				-1,266
	Subtotal - change to schools funding formula	2,385				2,385
2	Changes in pupil numbers and demographics					
	Basic Entitlement - increase in numbers and rate to match affordability	1,555				1,555
	Minimum funding levels - decrease from NFF with increased pupil level funding	-144				-144
	Deprivation increase in numbers eligible	305				305
	Prior attainment increase in numbers eligible	658				658
	EAL decrease in numbers eligible	-8				-8
	Sparsity increase in pupil numbers in eligible schools	6				6
	Exceptional premises - review of charges	3				3
	Rates decrease in estimated charges	-13				-13
	Additional Minimum Funding Guarantee - increased numbers at protected rates	259				259
	Subtotal - changes to pupil numbers	2,622	0	0	0	2,622

Ref	Description of adjustment	ISB £000	Central Spend High Needs £000	Total Early Years £000	Centrally Held £000	£000
3	Growth in high needs budgets					
a	Hospital education - increase in funding agreed 2017-2018 and inflation		160			160
b	Technical adjustment - transfer to schools block of resource provision places		-405			-405
c	Growth in high needs places and top up		1,152			1,152
d	Growth in mainstream top up		450			450
e	Growth in independent school fees		240			240
f	Investment in workforce development		105			105
g	Reduction to current top up funding rates		-715			-715
	Subtotal - growth in high needs budgets	0	987	0	0	987
4	Changes in early years funding					
a	Full year effect of 30 hours			1,627		1,627
b	NFF three and four year olds - revisions to central spend and EYSFF within block			0		0
	Subtotal - changes in early years funding	0	0	1,627	0	1,627
5	Centrally held budgets					
a	Reduction in Central Schools Services Block allocation				-13	-13
b	Reduction in falling rolls fund - year 2				-50	-50
c	Copyright licences - change in national deduction				8	8
	Subtotal - changes to centrally held budgets	0	0	0	-55	-55
	Net change in funding (Gross DSG before Academy recoupment)	5,007	987	1,627	-55	7,566

Further detail on DSG Budget Planning proposals in Appendix B

Item	Description
1	<p>Technical adjustments from the operation of the formula</p> <p>This item summarises the impact of moving from the local funding formula to the NFF for schools and the re-distribution of funding between the factors. The overall increase reflects the additional funding made available from the national investment in the NFF and the transfer of resource provision place funding from the high needs block.</p> <p>Funding released from Minimum Funding Guarantee (MFG) protection at the agreed rate of -1.5% is then available for distribution to all schools through the formula factors.</p>
2	<p>Changes in pupil numbers and eligibility</p> <p>This item summarises the financial impact of each formula factor and how funding will be allocated across for changes in pupil numbers on the October 2017 census. Pupil number and rate changes are detailed in the separate School Funding Formula report.</p>
3	<p>Growth in high needs budgets</p> <ul style="list-style-type: none"> a) Additional national funding for the hospital school agreed in 2017-2018 has been baselined within the NFF high needs block and with inflation will be made available to the school in 2018-2019. b) Funding for element 1 of the commissioned resource provision places has been transferred to the schools block. Pupils in these units will no longer be deducted from the schools block allocation and will attract funding through the formula factors. The high needs budget for resource provision will be reduced accordingly. Funding will remain in the high needs block for element 2 funding of £6k per place. <p>For items c – g, these figures are indicative of the continuing increase in high needs provision. Further detail will be provided in February on commissioned places and anticipated demand and growth in each of the sectors.</p> <ul style="list-style-type: none"> c) Increasing number of places and pupils with element 3 funding in special schools and alternative provision. This is to fund current demand and further specialist provision growth for the next year. d) Increasing numbers with element 3 funding in mainstream schools. This is to fund current demand and further growth. e) Increasing numbers of pupils in independent special schools. This is to fund the current increase in demand. f) Indicative budget for the proposed investment in workforce development as per the recent high needs consultation. Further plans to be developed. g) Impact of the agreed reductions in mainstream and special school top up rates. Please note that the special school top up rate proposal is still subject to approval from the ESFA.

Item	Description
4	<p data-bbox="352 219 831 257">Changes in early years funding</p> <ul style="list-style-type: none"> <li data-bbox="395 275 1401 371">a) This is the direct allocation of additional funding received for three and four year olds to access the additional 15 hours childcare entitlement which came into effect in September 2017. <li data-bbox="395 389 1401 555">b) Revisions will be made to the Early Years single Funding Formula and centrally held funding to reflect the increased central spend cap in 2018-2019. Changes will be retained within the Early Years Block allocation and will be detailed to Schools Forum in February.
5	<p data-bbox="352 573 703 611">Centrally held budgets</p> <ul style="list-style-type: none"> <li data-bbox="395 629 1362 757">a) A reduction in funding arises from the lower per pupil rate NFF allocation for the Central School Services Block. This saving will be met from a reduction to the cost of the Education Welfare Service which has already been implemented for 2018-2019. <li data-bbox="395 775 1378 842">b) Funding released to the ISB from the reduced cap for the second year of the falling rolls fund. <li data-bbox="395 860 1390 956">c) Reflects an increase in the deduction from DSG to fund Copyright Licences purchase nationally by the DfE. This increase is due to increased pupil numbers.

Agenda Item 5

Draft of 2018-2019 School Funding Formula for January Submission

Purpose of the Report

1. This report details the draft School Funding Formula for 2018-2019 taking into account the decisions taken previously on the implementation of the National Funding Formula (NFF) factors and the October 2017 census data provided by the Education and Skills Funding Agency (ESFA).

Recommendations

2. The Schools Forum (School, Academy and PVI representatives) is requested to approve the principles on which the funding formula is based for final submission to the ESFA. Proposed unit values are included in Appendix C based on budget setting proposals in Agenda item 4.

Background

3. The submission to the ESFA of the Schools Block Funding Formula for primary and secondary schools and academies is required by 19 January 2018. At the October 2017 meeting, Schools Forum recommended to move to the NFF factors and values for 2018-2019. This decision was endorsed by Cabinet at the meeting of 29 November 2017 with final budget approval being taken by Council in March 2018.
4. The 2018-2019 formula will be based on pupil numbers and demographics taken from the October 2017 census. This data was made available by the ESFA on 19 December 2017 and forms the basis of the formula values proposed in this report for the final formula submission. A summary of the pupil numbers used for the pupil led formula factors is shown in Appendix A.

Impact of October 2017 Census and pupil data

5. Census data - change in pupil numbers

From October 2016 to October 2017 there was an increase of 801 pupils overall - 448 more primary school pupils (2% increase) and an increase of 353 in secondary pupils (2% increase). Following the implementation of the national funding formula (NFF), there are no longer adjustments to the census for the reception uplift or resource provision places and therefore the DSG allocations and school funding formula are now on the same basis.

Estimated pupil numbers

6. In determining the school funding formula adjustments are made to census data for the following.

- Estimated growth for growing free schools – additional 49.58 pupils
- Estimated growth for schools increasing capacity – additional 35 places funded.

The actual pupil numbers used and stated in Appendices A and B take into account these adjustments and therefore differ from the census data for some schools. Under the NFF, resource provision places will no longer be deducted from the number on roll. This accounts for some of the difference in pupil numbers from 2017-2018 for schools with this provision.

Basic Entitlement

7. The value of the Basic Entitlement factor for primary, KS3 and KS4 are based on the NFF rates. The release of Minimum Funding Guarantee protection has however allowed the per pupil rates to be increased to match the overall affordability of the formula. The proposed rates also reflect the 0.5% transfer of £967k from the schools block to the high needs block as detailed in the budget setting agenda item.

Deprivation

8. Funding rates and eligible pupil numbers reflect the NFF and now include funding for based on free school meals, free school meal ever 6 and Income Deprivation Affecting Children Index (IDACI) measures. The rates proposed are as set by the NFF.

Prior attainment – Primary

9. In a change from previous years and in line with NFF allocations, a weighting has not been applied to the actual numbers eligible for prior attainment funding in primary. This has resulted in a significant increase in funded pupil numbers compared to 2017-2018. The weighting applied previously reflected the change in assessment from pupils achieving less than 78 points at Early Years Foundation Stage to those failing to achieve a good level of development under the new assessment. The proportions of low scoring pupils under each assessment are still calculated separately but are then applied to the whole cohort at the same funded rate.

Prior attainment – Secondary

10. As in 2017-2018, a national weighting has been applied to the secondary low attainment figures to accommodate the recent change in assessment. At a national level, a higher number of the year 7 and 8 cohorts will be identified as having low prior attainment. The ESFA have established a national weighting of 58% to be applied to year 7 low scorers and 48% to year 8 to ensure that this cohort does not have disproportionate influence within the overall total. Local authorities are not able to change the weighting, but would be able to adjust their secondary low prior attainment unit value if necessary to maintain their low prior attainment factor at previous levels

without significant turbulence. However, to remain in line with the NFF values it is not considered necessary to adjust the unit value for 2018-2019.

Confirmation of centrally retained budgets

11. The draft formula assumes that the budgets tabled to the Schools Forum at this meeting in the budget planning and combined budget reports are taken forward. Any changes to these proposals decided at this meeting will change the formula before the submission.

Draft budgets by school

12. Appendix B shows the **draft** 2018-2019 funding for each school based on the assumptions above. The table compares the 2017-2018 and 2018-2019 total allocations and the change in pupil numbers. A summary of the funding to be allocated through each factor to each sector is included in Appendix C.

Next Steps

13. Further to any amendments described within this report, the School Funding Formula will be submitted to the ESFA for 19 January deadline for final approval. A draft funding statement will be sent to schools following this so that schools are notified as early as possible of the proposed allocations. As per the requirements of the (draft) School Finance Regulations, final budget letters will be issued to individual maintained schools by 28 February 2018.

Appendix A

Comparison of pupil numbers for the pupil led formula factors in the October 2016 and October 2017 censuses (adjusted for estimated numbers and resource provision places) with change in numbers and percentage changes between years

Pupil Led Formula Factor	October 2016 Census	% of Cohort	October 2017 Census	% of Cohort	Change in pupil numbers	% change
Primary						
NOR Primary	26,672		27,166		494	1.9%
Primary FSM Units	3,126	11.7%	3,438	12.7%	312	10.0%
Primary Ever 6 Units	5,423	20.3%	5,382	19.8%	-41	-0.8%
IDACI Primary Units Band G	18,128	68.0%	18,462	68.0%	334	1.8%
IDACI Primary Units Band F	1,793	6.7%	1,870	6.9%	77	4.3%
IDACI Primary Units Band E	1,147	4.3%	1,150	4.2%	3	0.3%
IDACI Primary Units Band D	1,351	5.1%	1,386	5.1%	35	2.6%
IDACI Primary Units Band C	1,791	6.7%	1,804	6.6%	13	0.7%
IDACI Primary Units Band B	1,815	6.8%	1,826	6.7%	11	0.6%
IDACI Primary Units Band A	647	2.4%	666	2.5%	19	3.0%
EAL 3 Primary Units	901	3.4%	915	3.4%	14	1.5%
Low attainment total Primary Units	4,736	17.8%	8,407	30.9%	3,671	77.5%
Secondary						
NOR Secondary	16,966		17,346		380	2.2%
NOR KS3	10,393	61.3%	10,679	61.6%	286	2.8%
NOR KS4	6,573	38.7%	6,667	38.4%	94	1.4%
Secondary FSM Units	1,741	10.3%	2,040	11.8%	299	17.2%
Secondary Ever 6 Units	3,733	22.0%	3,723	21.5%	-9	-0.2%
IDACI Secondary Units Band G	12,316	72.6%	12,528	72.2%	212	1.7%
IDACI Secondary Units Band F	1,073	6.3%	1,134	6.5%	61	5.7%
IDACI Secondary Units Band E	614	3.6%	632	3.6%	18	3.0%
IDACI Secondary Units Band D	735	4.3%	770	4.4%	35	4.7%
IDACI Secondary Units Band C	961	5.7%	971	5.6%	10	1.1%
IDACI Secondary Units Band B	958	5.6%	993	5.7%	35	3.6%
IDACI Secondary Units Band A	309	1.8%	318	1.8%	9	2.8%
EAL 3 Secondary Units	152	0.9%	160	0.9%	9	5.7%
Low Attainment Secondary Units	3,350	19.7%	3,484	20.1%	134	4.0%

Appendix B

Comparison of School Budget Share and Number on roll (NOR) 2017-2018 and draft 2018-2019

Name	Total Schools Block Funding £			Pupil Numbers		
	2017-2018	2018-2019	Change	2017-2018	2018-2019	Change
Primary Maintained						
Acresfield Primary	778,431	824,817	46,385	208	219	11
All Saints Saughall	1,065,797	1,043,258	-22,539	295	280	-15
Alvanley Primary	345,844	349,874	4,030	67	69	2
Antrobus St Marks C of E Primary	325,496	319,868	-5,628	67	66	-1
Ashton Hayes Primary	544,807	558,282	13,475	132	138	6
Aston by Sutton Primary	432,769	472,600	39,830	92	103	11
Barrow C of E Primary	370,756	384,993	14,237	71	76	5
Belgrave Primary	764,252	765,475	1,223	210	207	-3
Brookside Primary	829,285	916,919	87,634	176	201	25
Burton Bishop Wilson C of E Primary	328,722	346,337	17,616	69	72	3
Byley Primary	336,766	358,077	21,311	64	71	7
Cambridge Road Primary	1,059,762	1,073,342	13,580	202	208	6
Capenhurst C of E Primary	319,132	299,917	-19,216	62	56	-6
Charles Darwin Primary	1,326,473	1,305,658	-20,815	350	343	-7
Cherry Grove Primary	1,044,901	1,030,096	-14,805	273	268	-5
Chester Blue Coat C of E Primary	1,466,704	1,585,100	118,396	379	392	13
Childer Thornton Primary	816,892	816,784	-108	208	211	3
Christleton Primary	764,533	774,656	10,123	210	212	2
Clutton C of E Primary	349,536	326,715	-22,821	66	60	-6
Comberbach Primary	653,152	653,031	-121	171	171	0
Crowton Christ Church Primary	355,363	358,915	3,552	71	73	2
Cuddington Primary	855,728	876,738	21,010	220	228	8
Darnhall Primary	1,108,264	1,182,802	74,539	235	256	21
Davenham C of E Primary	994,997	1,061,923	66,926	296	312	16
Dee Point Primary	1,574,551	1,732,543	157,992	377	395	19
Dodleston C of E Primary	411,774	415,257	3,483	90	88	-2

Name	Total Schools Block Funding £			Pupil Numbers		
	2017-2018	2018-2019	Change	2017-2018	2018-2019	Change
Duddon St Peter's C of E Primary	469,542	465,116	-4,426	111	108	-3
Eaton Primary	497,357	595,608	98,251	120	153	33
Eccleston C of E Primary	421,663	417,477	-4,186	93	93	0
Ellesmere Port ChristChurch Primary	695,016	656,380	-38,636	169	159	-10
Elton Primary	735,527	754,673	19,146	176	179	3
Farndon Primary	796,494	829,221	32,727	206	219	13
Frodsham C of E Primary	742,641	766,257	23,616	204	206	2
Frodsham Manor House Primary	804,476	810,803	6,327	217	213	-4
Frodsham Weaver Vale Primary	472,158	556,948	84,790	90	112	22
Great Budworth C of E Primary	379,928	379,561	-367	78	79	1
Guilden Sutton C of E Primary	778,834	781,838	3,003	209	207	-2
Hartford Manor Community Primary	1,227,386	1,208,001	-19,384	333	328	-5
Hartford Primary	1,276,367	1,312,212	35,845	379	381	2
Helsby Hillside Primary	801,198	801,065	-134	216	219	3
Highfield Community Primary	827,207	911,063	83,857	193	204	11
Hoole Community	1,379,608	1,459,216	79,608	370	382	12
Horn's Mill Primary	803,259	814,569	11,309	195	201	6
Huntington Community Primary	919,602	1,022,824	103,222	253	284	31
Huxley C of E Primary	316,196	304,417	-11,778	44	42	-2
J H Godwin Primary	876,432	906,424	29,992	191	193	2
Kingsley Community Primary	668,949	668,133	-816	165	164	-1
Kingsley St John's C of E Primary	337,399	375,871	38,472	59	70	11
Kingsmead Primary	959,620	1,075,610	115,990	263	296	33
Lache Primary	1,080,171	1,120,677	40,506	211	223	12
Leftwich Community Primary	812,609	790,330	-22,278	198	190	-8
Little Leigh Primary	640,294	587,844	-52,450	170	153	-17
Little Sutton C of E Primary	658,928	624,742	-34,187	160	152	-8
Lostock Gralam C of E Primary	765,638	798,110	32,471	188	199	11
Lower Peover C of E Primary	691,722	739,463	47,741	186	198	12
Malpas Alport Endowed Primary	823,412	890,230	66,817	216	236	20
Manley Village	329,810	359,878	30,068	63	72	9
Meadow Primary	1,439,927	1,481,581	41,654	419	418	-1
Mickle Trafford Village	765,451	738,526	-26,925	210	200	-10

Name	Total Schools Block Funding £			Pupil Numbers		
	2017-2018	2018-2019	Change	2017-2018	2018-2019	Change
Moulton Primary	865,508	801,916	-63,592	190	201	11
Neston Primary	718,864	807,389	88,525	168	192	24
Newton Primary	1,383,034	1,435,606	52,571	383	393	10
Norley C of E Primary	416,961	422,125	5,164	98	101	3
Oldfield Primary	789,303	812,853	23,550	212	211	-1
Our Lady Star of the Sea Primary	1,455,110	1,518,828	63,718	415	419	4
Over St Johns C of E Primary	637,327	610,874	-26,453	149	139	-10
Overleigh St Mary's C of E Primary	1,464,231	1,462,646	-1,585	409	405	-4
Parkgate Primary	671,575	687,400	15,825	174	174	0
Parklands Community Primary	980,933	1,099,647	118,714	166	192	26
Rivacre Valley Primary	1,058,508	1,053,688	-4,820	222	224	2
Rossmore	770,715	787,703	16,988	173	180	7
Saighton C of E Primary	472,110	432,946	-39,163	114	103	-11
Sandihay Primary	768,846	773,593	4,747	213	214	1
Shocklach Oviatt C of E Primary	240,398	288,784	48,386	32	47	15
St Bede's Catholic Primary	748,524	759,573	11,049	201	202	1
St Clare's Catholic Primary	669,418	713,450	44,031	144	153	9
St Joseph's Catholic Primary	1,175,504	1,233,164	57,660	308	315	7
St Luke's Catholic Primary	700,464	669,454	-31,010	186	175	-11
St Mary of the Angels Catholic	769,265	807,877	38,612	204	208	4
St Oswald's C of E Aided Primary	594,497	597,362	2,864	147	148	1
St Saviour's Catholic Primary	769,258	708,397	-60,861	187	170	-17
St Theresa's Catholic Primary	824,033	870,491	46,457	192	192	0
St Werburgh's & St Columba's Pri	1,183,453	1,203,580	20,127	325	328	3
St Wilfrid's Catholic Primary	1,046,784	1,065,679	18,895	287	285	-2
St Winefrides Catholic Primary	721,195	734,880	13,685	178	178	0
Sutton Green Primary	897,913	842,341	-55,572	224	208	-16
Tarporley C of E Primary	814,982	811,927	-3,055	222	217	-5
Tarvin Primary	905,093	945,148	40,055	247	260	13
Tattenhall Park Primary	765,315	757,947	-7,368	209	204	-5
The Acorns	1,341,778	1,349,585	7,807	290	296	6
The Arches Primary	1,135,361	1,114,637	-20,724	262	249	-13
The Oaks	800,103	813,265	13,162	148	153	5

Name	Total Schools Block Funding £			Pupil Numbers		
	2017-2018	2018-2019	Change	2017-2018	2018-2019	Change
Tilston Parochial C of E Primary	434,494	446,583	12,089	95	100	5
Tushingham-with-Grindley Primary	427,423	429,763	2,340	98	99	1
Upton Heath C of E Primary	1,476,923	1,467,774	-9,149	413	403	-10
Upton Westlea Primary	818,599	792,456	-26,143	192	187	-5
Utkinton St Paul's C of E Primary	325,985	341,014	15,029	58	63	5
Waverton Community Primary	740,191	741,357	1,166	200	198	-2
Weaverham Forest Primary	825,190	846,300	21,111	207	211	4
Westminster Community Primary	666,634	648,538	-18,095	131	124	-7
Wharton C of E Primary	1,490,005	1,566,222	76,217	384	387	3
Whitby Heath Primary	1,401,326	1,498,426	97,099	372	392	20
Whitegate C of E Primary	489,133	518,713	29,579	121	129	8
Whitley Village	333,415	316,442	-16,973	63	59	-4
Willaston C of E Primary	750,870	777,928	27,058	206	211	5
William Stockton Community Primary	1,473,214	1,428,732	-44,482	297	290	-7
Willow Wood Primary	1,294,853	1,290,934	-3,919	278	281	3
Wimboldsley Community Primary	499,661	501,136	1,474	116	118	2
Wincham Community Primary	1,040,129	1,065,293	25,164	285	289	4
Winnington Park Community Primary	913,471	979,673	66,203	246	261	15
Winsford Grange Primary	736,207	653,665	-82,542	157	130	-27
Winsford High St Community	1,726,342	1,843,045	116,703	453	473	20
Winsford St Chads C of E Primary	838,782	883,118	44,336	192	202	10
Witton Church Walk C of E Primary	1,204,055	1,170,239	-33,816	278	273	-5
Wolverham Primary	1,299,173	1,359,672	60,499	211	225	14
Woodfall Primary	1,483,862	1,532,554	48,692	420	427	7
Woodlands Primary	1,884,592	1,831,529	-53,063	552	530	-22
Primary Academies						
Barnton Community Primary	1,354,859	1,428,659	73,801	349	379	30
Boughton Heath Primary	745,709	756,043	10,334	209	212	3
Delamere C of E Primary Academy	626,702	624,887	-1,816	168	168	0
Kelsall Primary Academy	741,194	782,094	40,900	209	216	7
Mill View Primary	754,696	786,840	32,144	206	212	6
Oak View Academy	748,984	816,167	67,183	147	165	18

Name	Total Schools Block Funding £			Pupil Numbers		
	2017-2018	2018-2019	Change	2017-2018	2018-2019	Change
Over Hall Primary Academy	842,301	876,171	33,870	177	184	7
Rudheath Primary Academy	1,149,377	1,282,976	133,599	298	333	35
St Bernard's Catholic Academy	822,677	863,915	41,238	189	198	9
St Martin's Academy	464,325	538,891	74,566	115	140	25
University Cathedral Free School	604,956	604,469	-486	152	149	-3
University Primary Acad Weaverham	641,864	574,820	-67,044	143	123	-20
Victoria Road Primary	854,685	804,809	-49,876	192	182	-10
Secondary Maintained						
Bishop Heber High	4,774,453	4,819,815	45,362	1,035	1042	7
Blacon High	2,845,969	2,952,957	106,988	427	450	23
Ellesmere Port Catholic High	3,503,916	3,875,664	371,748	683	739	56
Hartford High	4,485,534	4,724,886	239,351	908	967	59
Helsby High	5,128,554	5,108,269	-20,285	1,069	1060	-9
St Nicholas Catholic High	4,946,462	5,031,075	84,613	1,060	1066	6
The Whitby High	6,699,870	6,973,164	273,294	1,330	1360	30
Upton-by-Chester High	5,918,008	6,010,494	92,486	1,235	1239	4
Weaverham High	4,937,053	4,954,071	17,018	1,033	1035	2
Secondary Academies						
The Catholic High Chester	3,419,038	3,734,877	315,839	670	725	55
Christleton High	4,798,356	4,885,765	87,409	1,041	1057	16
Ellesmere Port UCA Academy	3,866,466	3,753,466	-113,000	664	631	-33
Leftwich The County High	4,742,802	4,720,888	-21,914	993	987	-6
Neston High	6,501,462	6,868,270	366,808	1,364	1431	67
Northwich UCA Academy	2,029,492	2,000,795	-28,697	352	350	-2
Queen's Park High	2,131,770	2,010,641	-121,130	374	367	-7
Tarporley High School	4,338,430	4,575,988	237,558	946	990	44
The Bishop's Blue Coat C of E High	4,334,085	4,254,758	-79,327	890	868	-22
The Winsford Academy	4,867,102	5,164,370	297,268	857	902	45
Christleton Studio School	278,567	533,365	254,797	45	80	35

Name	Total Schools Block Funding £			Pupil Numbers		
	2017-2018	2018-2019	Change	2017-2018	2018-2019	Change
Total Primary Maintained	97,550,401	99,764,502	2,214,101	24,119	24,505	386
Total Primary Academy	10,352,329	10,740,741	388,412	2,553	2,661	108
Total Secondary Maintained	43,239,820	44,450,394	1,210,574	8,780	8,958	178
Total Secondary Academy	41,307,570	42,503,181	1,195,612	8,196	8,388	192
Total Primary	107,902,730	110,505,243	2,602,513	26,672	27,166	494
Total Secondary	84,547,389	86,953,575	2,406,186	16,976	17,346	370
Total all schools and academies	192,450,120	197,458,818	5,008,699	43,648	44,512	864

Appendix C

Table showing the 2017-18 actual and 2018-2019 draft values for each formula factor, the total funding and proportion allocated through each factor

Formula Factors		2018-2019			2017-2018		
		Unit value £	Total Funding £000	% of Funding	Unit value £	Total Funding £000	% of Funding
Basic Entitlement	Primary	2,809	76,302	38.64%	2,812	75,013	38.97%
	KS3	3,920	41,862	21.20%	3,883	40,361	20.97%
	KS4	4,445	29,634	15.01%	4,443	29,207	15.17%
Subtotal Basic Entitlement			147,798	74.85%		144,581	75.13%
Minimum Per Pupil Levels			150	0.08%			
Deprivation	Primary	FSM6	542	2,916	1,160	6,293	
	Secondary	FSM6	788	2,933	1,441	5,378	
	Primary	FSM	442	1,518			
	Secondary	FSM	442	901			
	Primary	IDACI F	201	375			
	Primary	IDACI E	241	277			
	Primary	IDACI D	361	501			
	Primary	IDACI 4/C	391	706			
	Primary	IDACI 5/B	421	770	334	606	
	Primary	IDACI 6/A	577	384	400	259	
	Secondary	IDACI F	291	330			
	Secondary	IDACI E	391	248			
	Secondary	IDACI D	517	398			
	Secondary	IDACI 4/C	562	546			
	Secondary	IDACI 5/B	602	598	415	398	
	Secondary	IDACI 6/A	813	258	498	154	
	Subtotal Deprivation			13,659	6.92%		13,087

Formula Factors		2018-2019			2017-2018		
		Unit value £	Total Funding £000	% of Funding	Unit value £	Total Funding £000	% of Funding
Prior Attainment	Primary	1,054	8,859		1,269	6,008	
	Secondary	1,556	5,420		1,234	4,134	
Subtotal Prior Attainment			14,279	7.23%		10,142	5.27%
EAL	Primary	517	473		539	486	
	Secondary	1,390	223		1,251	190	
Subtotal EAL			696	0.35%		676	0.35%
Lump Sum	Primary	110,392	14,351		117,082	15,221	
	Secondary	110,392	2,208		175,000	3,427	
Subtotal Lump Sum			16,559	8.39%		18,648	9.69%
Sparsity	Primary tapered lump sum	25,089	64	0.03%	20,000	46	0.02%
Other factors (split sites, rates, PFI)			2,803	1.42%		2,815	1.46%
Exceptional Circumstances			84	0.04%		81	0.04%
Minimum Funding Guarantee			1,368	0.69%		2,372	1.23%
Total Funding			197,459	100.00%		192,450	100%
Primary: Secondary ratio				1.25			1.25

Agenda Item 6

De-delegation – Proposals for 2018-2019

Purpose of the Report

1. The purpose of this report is to agree the amounts to be de-delegated by maintained primary and secondary schools for 2018-2019.

Recommendations

2. The Schools Forum (primary and secondary school representatives) is requested to agree the amounts to be de-delegated to the Local Authority for 2018-2019.

Background

3. Since 2013, Schools Forum has agreed annually the de-delegation of funds for maintained schools. This arrangement of pooling funds to cover specific purposes is proposed again for 2018-2019 to cover maintained schools collectively from costs arising from the following:

	Primary	Secondary
Suspensions	✓	✓
Tribunals	✓	✓
Free School Meal Eligibility Assessment	✓	✓
Maternity cover	✓	
Trade Union Facilities	✓	✓
Software licences (SIMS)	✓	✓

4. Guidance on the operation of de-delegated services issued by the EFA includes the following requirements:
 - the requirement to make a clear statement of how the funding is to be taken out of the formula
 - reporting unspent de-delegated funding at the year end to Schools Forum
 - local authorities retaining de-delegated funding up to 1 September for Academy conversions occurring up to this date. Full year de-delegation to be retained for conversions after 1 September. This is to allow services to plan operations for the financial year.
 - local authorities are able to carry over unspent de-delegated central expenditure to be used for the same purpose. This ensures that funds can be carried forward without having to be allocated through the formula again and ensures funding that maintained schools de-delegate continues to be available for the use of maintained schools.

Forecast Financial Position for 2017-2018

5. For 2017-2018, schools de-delegated a total of £1,008k (£890k primary, £118k secondary) and carried forward net underspends of £51k from 2016-2017 to give £1,059k in total de-delegated funds. In year, £26k of de-delegated funds have been recouped for schools converting to academy to give a revised budget of £1,036k. At January 2018, a net underspend is forecast of £193k (£145k underspend in primary, £48k underspend in secondary). The underspends largely relate to lower than expected maternity claims for the first half of the financial year in primary, vacancies in trade union facilities representation and lower calls on the contingencies for suspensions and tribunals in secondary. Details of expenditure incurred and forecast against each service is shown in Appendix A.

Principles for managing de-delegated fund

6. The principles for managing de-delegated funds as agreed with Schools Forum in 2014-2015 will continue so that:
 - (i) The 2017-2018 underspend is carried forward as allowed by the School Finance Regulations to offset further de-delegation in 2018-2019.
 - (ii) Primary and Secondary de-delegation to be managed separately to ensure the de-delegation rates reflect expenditure within each sector.
 - (iii) Total de-delegation to reduce as schools transfer to Academy in line with reduced pupil numbers and number of schools as the level of expenditure will reduce accordingly with fewer schools.

Proposed amounts for de-delegation 2018-2019

7. The proposed level of de-delegation for 2018-2019 is £767k which excludes the £193k forecast carry forward from 2017-2018. In summary, the proposed rates for de-delegation are:
 - Primary - £2,017 per school, £17.32 per pupil (£25.40 in 2017-2018) and £4.81 per FSM Ever 6 pupil
 - Secondary - £8.58 per pupil (£12.04 in 2017-2018) and £4.06 per FSM Ever 6 pupil

Further details at service level are shown in the table in Appendix B.

Next Steps

8. The agreed rates for de-delegation to be included in the School Funding Formula submission to the ESFA for 19 January deadline. De-delegated funds will be deducted from schools opening budgets and details included in the budget letter issued to individual schools before the statutory deadline of 28 February 2018.

Appendix A

Forecast outturn for de-delegated budgets for 2017-2018

Description	De-delegation Budget (including 2016-2017 carry forward) £	Forecast Outturn £	Variance Over / (under) £
Primary			
Contingencies – suspensions and tribunals	106,463	106,463	0
FSM eligibility assessments	23,542	23,542	0
Maternity	624,827	500,421	-124,406
Trade Union	41,944	37,358	-4,586
Licences	105,158	89,313	-15,845
Total Primary	901,934	757,097	-144,837
Secondary			
Contingencies – suspensions and tribunals	49,487	0	-49,487
FSM eligibility assessments	7,161	7,161	0
Trade Union	32,175	28,728	-3,447
Licences	45,130	49,789	4,659
Total Secondary	133,953	85,678	-48,275
Total De-delegation 2017-2018	1,035,887	842,775	-193,112

Appendix B

De-delegation calculation for 2018-2019

Description	Budget requirement 2018-2019 £	Forecast carry forward £	De- delegation 2018-2019 £	Number of pupils 2018-2019	Number of schools 2018-2019	Per Delegation rate 2018- 2019 £	Lump sum Delegation rate 2018- 2019 £
Contingencies - Suspensions, tribunals, rates	75,000	0	75,000	24,505		3.06	
Maternity	600,000	-124,406	475,594	24,505	117	9.78	2,017
Trade Union	41,681	-4,586	37,095	24,505		1.51	
Licences	88,653	-15,845	72,808	24,505		2.97	
Subtotal - primary per pupil	805,334	-144,837	660,497	24,505	117	17.32	2,017
FSM eligibility assessments - per FSM Ever 6	22,132	0	22,132	4,765		4.81	
Total Primary	827,466	-144,837	682,629				
Contingencies - Suspensions, tribunals, rates	49,487	-49,487	0	8,958		0.00	
Trade Union	31,486	-3,447	28,039	8,958		3.13	
Licences	44,163	4,659	48,822	8,958		5.45	
Subtotal - secondary contingencies	125,137	-48,275	76,862	8,958		8.58	
FSM eligibility assessments- per FSM Ever 6	7,213	0	7,213	1,777		4.06	
Total Secondary	132,350	-48,275	84,075				
Total De-delegation For 2017-2018	959,816	-193,112	766,704				

**Cheshire West and Chester
Schools Forum
15 January 2018**

Agenda item 8

Schedule of meetings

Schools Forum – all meetings 4.30pm – 6.30pm (refreshments at 4pm) unless otherwise stated

Date	Venue	Proposed key agenda
Monday 12 February 2018	Queen's Park High School	<ul style="list-style-type: none"> • Early Years funding formula for February submission • Special Educational Needs (SEN) Funding for Mainstream and Special Schools – Funding from the High Needs Block 2018-2019 • Central Spend budgets 2018-2019 • DSG 2017-2018 Forecast Outturn at Third Review
Monday 19 March 2018	Queen's Park High School	<ul style="list-style-type: none"> • tbc
Monday 9 July 2018	Queen's Park High School	<ul style="list-style-type: none"> • School funding arrangements –national data comparison 2018-2019 • School funding arrangements for 2019-2020 • Directed revisions to schemes for financing schools • DSG 2017-2018 outturn • Financial year 2017-2018 analysis of schools balances (including Academies) • Basic needs capital programme • Annual review of Schools Forum membership, constitution and terms of reference

Schools Forum finance sub group – all meetings 2pm – 4pm unless otherwise stated, venue to be confirmed.

Tuesday 23 January 2018 - Room G3 Nicholas House, Chester

Tuesday 27 February 2018 – venue tbc

Tuesday 19 June 2018 – venue tbc

Tuesday 17 July 2018 – venue tbc