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Cheshire West and Chester
Fees and Charges Schedule 2016/17

1. Places - Building Control

Fee Schedules for Commercial and Domestic applications are held for internal use only, if required please email john.adcock@cheshirewestandchester.gov.uk

<p>2. Highways and transport – Parking – on street, off street, controlled parking zone permits, Traffic regulation orders.</p>	<p>Parking on, off street – Controlled parking zones permits 'query there are 2 Residents Parking Schemes operating in CWAC. The Chester Scheme is charged at £60.00 /annum pro rata for each month for a part year, and the Ellesmere Port scheme is free. Please use attached link below which contains links to the information requested: http://www.cheshirewestandchester.gov.uk/residents/transport_and_roads/parking_and_permits.aspx</p>
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3. Place Operations, Environmental Services – Greenspace	Facilities		2016/17 Prices £	
Car Parking – Marbury Country Park	3 Hours		1.50	
	All Day		2.50	
	Annually		31.00	
	Car Parking – Anderton Boat Lift	3 Hours		2.00
		All Day		3.00
		Annually		31.00
Caravan Pitches (Marbury Park) Football Pitch E.Port (Adult with changing) Football Pitch E.Port (Adult no changing) Football Pitch E.Port (Junior) Bowling per person - Chester Bowling per person - E.Port Allotment E.Port full plot (with water) Allotment E.Port full plot (without water)			5.71	
	Season		357.00	
	Season		30.00	
	Season		15.00	
	Season		16.00	
	Season		16.00	
	Annually		37.00	
	Annually		29.00	
Allotment Chester full plot Football Pitch Chester – Adult with changing Football Pitch Chester – Adults without changing Football Pitch Chester – Junior Tennis Cricket	Annually		41.00	
	Per Game		34.00	
	Per Game		13.00	
	Per Game		9.00	
	Per Court		2.50	
	Per Season		656.00	

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4. Places, Culture and Economy – Culture and Leisure.	Vatable Activity			2016/17 Prices	
	Admission Fees	Weaver Hall	Adult Child Concession 2 Adults and 2 Children Pre-Booked Adult Group Admission and Adult Walk	3.00 1.50 2.00 7.00 2.00 4.50	
		Stretton Watermill	Adult Child 2 Adults and 2 Children Pre Booked Adult Group	2.00 0.75 4.75 2.00	
		Education	Weaver Hall	Adult Walk	2.00
				Half Day Education Led Session	3.00
				Full Day Education Led Session	4.00
				Half Day - Outreach CWAC Full Day - Outreach CWAC	122.50 183.50
Grosvenor Museum	Workshop/Living History – 1 Hour		3.00		
	City Tour with Learning Off – 1 Hour		3.00		
	Half Day Outreach CWAC		85.00		
	Full Day Outreach CWAC		145.00		
	Lecture With Learning Officer – Half Hour		1.00		
	Education Loan Service – Per Week Room Hire (e.g. Lunch Room)		10.00 0.50		
Hire of Facilities	Grosvenor Museum Lecture Theatre – Non Commercial	Full Morning or Afternoon (3 Hours)	55.00		
		Full Day Evening (7pm-10pm)	110.00 110.00		
	Grosvenor Museum Lecture Theatre – Commercial	Full Morning or Afternoon (3 Hours)	220.00		
		Full Day Evening (7pm-10pm)	390.00 390.00		
	Grosvenor Museum – Commercial/ Non Commercial	Evening (7pm-10pm) – Minimum Charge	390.00		
	Grosvenor Museum – Commercial/ Non Commercial	Evening (7pm-10pm) – Maximum Charge	1,075.00		
	Weaver Hall - Commercial / Non Commercial	Hire of Cinema (7pm - 9.30pm) - (up to 16 people) - minimum charge	80.00		

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Services	Photographs	Commercial Pub – Min	60.00
		Commercial Pub – Max	60.00
		Non-Commercial – Min	30.00
		Non Commercial – Max	30.00
		Community Publication	10.00
	Television	Commercial – Minimum	100.00
		Commercial – Maximum	100.00
	Lectures	On – Site	35.00
		Off – Site	60.00
	Microfilm Copies	General A4 Sheets	0.80
	Imagebank Print	General	2.50
		Photo Quality	5.00
	General Register Office – Access	Adults	1.00
	Postal/Internet Research	Adult – 1 st Hr	25.00
		Adult Per Hr after 1 st Hr	25.00
Concession – 1 st Hr		25.00	
Concession Per Hr after 1st Hour		25.00	
Dyeline Copies	General	7.50	
Chester Photographic Survey Prints from negs/slides	General – 6 x 4	6.50	
	General – 8 x 6	10.00	
	General Computer Quality	2.50	
	General Photographic Quality	5.00	
Printing	Black and White	0.20	
	Colour	0.80	
Photocopying	General – A4 Sheets	0.20	
	General – A3 Sheets	0.30	

5. Libraries Charges (books, media etc.)

<http://www.cheshirewestandchester.gov.uk/residents/libraries/charges.aspx>

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6. Planning – Land searches, fees	Full Applications (and First Submissions of Reserved Matters) continued...		
	Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):		
	Search Type	£	Notes
	Official Search (LLC1 and CON29R) – Residential *	90.00	Return of search as soon as possible. We aim to return all searches within 10 working days. The Council no longer deals with any CON29 drainage enquiries.
	Official Search (LLC1 and CON29R) – Commercial**	115.00	Return of search as soon as possible. We aim to return all searches within 10 working days. The Council no longer deals with any CON29 drainage enquiries.
	Certificate of Search (LLC1)	12.00	Return of search as soon as possible. We aim to return all searches within 10 working days.
	CON29R only Residential *	78.00	Return of search as soon as possible. We aim to return all searches within 10 working days. The Council no longer deals with any CON29 drainage enquiries.
	CON29R only Commercial**	103.00	Return of search as soon as possible. We aim to return all searches within 10 working days. The Council no longer deals with any CON29 drainage enquiries.
	Refresher Search	1 free update	Only updated once within 3 months of receipt of original Cheshire West and Chester search (LLC1 and CON29). We require return of full original search.
	CON29O (Q. 4 to 21)	11.00 each	If submitted with a full search
	CON29O only (Q.4 to 21)	13.00 each	If submitted without a full search
	Optional Enquiries – Q.22 Common Land	18.00	If submitted with a full search
	Optional Enquiries – Q.22 Common Land	20.00	If submitted without a full search
	Additional Typed Enquiries	15.00 each	Landfill enquiries should be directed to The Environmental Agency, Tel. 08708 506506
Additional Parcel of Land ***	15.00 each	Please refer to reverse of form LLC1 re definition of Parcel of Land.	
Please Note: All CON29 (O and R) applications are now subject to VAT from 1st February 2016.			

7. Places, Culture and Economy – Archives and Non-Planning Archaeology			2016/17 Prices
			£
	Research and Related Services	Research Service per hour Search Fee per 15 minutes Hedgerow Enquiries	25.00 6.25 30.00
Outreach Activities	Lectures during Office Hrs Lectures after 6pm Addition of Bespoke Talk	50.00 60.00 20.00	

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Certification	Post 1837 Marriage Certificate		10.00	
	Church of England Baptism Certificate		13.00	
	Burial Certificate		13.00	
	Catholic and Non-Anglican Baptism Certificate		6.00	
	Private Certified copies of Magistrate Court Records		30.00	
	Certification of Copies		6.00	
	Publication / Reproduction	Additions - Reproduction Fee (Per Image)	Print / E-Book / Website: Local / Persona	10.00
			Print / E-Book / Website: Educational / Not For Profit (National / International)	30.00
Print / E-Book / Website: Commercial (National / International)			65.00	
TV : Local, One Time Rights			30.00	
TV : UK Rights Only			65.00	
TV : World Rights / Broadcast to DVD			110.00	
Conservation Services	Conservation charge per hour		30.00	
Copying	A4/A3 Copies – Matte	Black and White/Colour	0.50	
	A2 Copies – Matte	Black and White/Colour	6.00	
	A1+ Copies - Matte	Black and White/Colour	10.00	
	A4/A3 Copies	Produced from Archival Vol's and Rare Pub's	1.50	
	A4 Copies - Gloss	Black and White/Colour	7.00	
	A3 Copies - Gloss	Black and White/Colour	10.00	
	A2 Copies - Gloss	Black and White/Colour	15.00	
	A1+ Copies - Gloss	Black and White/Colour	35.00	
Photography	Daily self-serve Photography Permit		4.00	
	Photography permit: 4 days in a 4 week period		12.00	
Remote Orders (minimum charge)		other than church registers	3.50	
Wills (by personal or remote application)			4.00	
Prints from Newspapers (by personal application)			2.50	
Copies from Church Registers			1.75	
Digital Images (Other than Wills, Registers and Newspapers)	First Image 800+ Images	Per Image	5.00	
		Per hour	75.00	
Consultancy services	Conservation survey (per day)		225.00	
	Digitisation project management and training (per day)		300.00	
	Collections surveying and advice (per day)		225.00	
Archaeology fees	Access to reference collections for commercially-funded projects	Per half day	40.00	
	Consultancy fee in relation to access to reference collections	Per hour	25.00	

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8. Places, Asset Management and Development – Markets	Northwich Covered Market		2016/17 Prices (subject to review)
Rent	Units 1-3		69.10
Rent	Units 4 to 14		53.50
Rent	Units 15 to 28		47.50
Rent	Units 29 to 31		39.48
Rent-Casuals	Stalls-Daily Tuesday		11.80
	Stalls-Daily Friday		17.95
	Stalls-Daily Saturday		16.20
Rent-Permanent	Stalls-Daily Tuesday		9.45
	Stalls-Daily Friday		14.35
	Stalls-Daily Saturday		13.05
Electric			2.30
Refuse	Charged if greengrocer		6.10
Ad Fund	Tuesday		0.10
	Friday		0.20
	Saturday		0.15
	Lock up units		0.50
Northwich Market Hall			
Rent	Units		38.00
Electric			2.30
Refuse	No charge		
Ad Fund	Weekly charge		0.50
Winsford Market			
Rent	Units 1-10 and 38		54.80
Rent	Café		102.50
Rent	Units 11 to 12		52.50
Rent	Units 29 to 31		42.40
Rent	Unit 13		
Rent	Units 14 to 19		43.20
Rent	Units 20		21.60
Rent	Units 24, 25 and 35		40.20
Rent	Units 26/29		214.00
Rent	Units 30/31		111.90
Rent	Units 32/34		154.50
Rent	Units 26 to 29		199.40
Rent-Casuals	Stalls-Daily Monday		9.75
	Stalls-Daily Thursday		14.10
	Stalls-Daily Saturday		17.45
Rent-Permanent	Stalls-Daily Monday		7.70
	Stalls-Daily Thursday		11.20
	Stalls-Daily Saturday		13.95
Electric			2.30
Refuse			6.10
Ad Fund	Monday		0.10
	Thursday		0.20
	Saturday		0.15
	Lock up units		0.50

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Chester Market		
Shops	A4 (Monthly)	484.08
	A5 (Monthly)	484.08
	A6 (Monthly)slight reduction due to relocation move	462.83
	A7 (Monthly)	436.91
	A8 (Monthly)	486.85
	A9 (Monthly)	484.08
	A10 (Monthly)	391.28
	A11 (Monthly)	506.40
	A11a (Monthly)	348.53
	A12 (Monthly)	630.39
	A13 (Monthly)	700.57
	A14 (monthly)	724.32
	A15 (Monthly)	648.73
	A16 (monthly)	634.30
	A17 (monthly)slight reduction due to business rates altering	887.90
	A18 (monthly)	816.61
	A19 (monthly)	806.52
A20 (monthly)	520.88	
A21 (monthly)	520.88	
A22 (monthly)	806.52	
A23 (monthly)	732.36	
Stalls	A29 (monthly)	436.91
	B7(monthly)	212.13
	B8/B10 (Monthly)	429.75
	B9 (monthly)	212.13
	B11/12 (monthly)	459.71
	B13/14 (monthly) slight reduction due to business rates altering	421.55
	B16/17 (monthly)	383.29
	B17/B18 (Monthly)	466.67
	B19/B20 (Monthly)	466.67
	B21/B22 (Monthly)	469.90
	B23/B24 (Monthly)	473.22
	B25/26 (monthly)	457.18
	B27/28 (monthly)	485.33
	B29/30 (monthly)	466.03
	B31/33 (monthly)	219.55
	B32/34 (monthly)	424.30
	B35/37(monthly)	468.61
	B36/38 (monthly)	416.28
	B39/40 (monthly)	432.67
	B41/42 (monthly)	432.13
	B43/45 (monthly)	440.90
	B44/46 (monthly)	519.97
	Stores	B55 (monthly)
B63 (monthly)		215.13
B64 (Monthly)		219.04
B65 (Monthly)		215.13
B66 (monthly)		217.89
3 (Monthly)		12.68
4 (monthly)		12.68

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		5 (monthly)	12.68
		6 (monthly)	12.68
		7 (monthly)	12.68
		8 monthly	16.86
		9 monthly	12.68
		10 monthly	12.68
		11 monthly	12.68
		12 monthly	12.68
		13 monthly	12.68
		14 monthly	12.68
		15 monthly	12.68
		16 monthly	12.68
		17 monthly	16.60
		18 monthly	12.68
		19 monthly	12.68
		20 monthly	12.68
		21 monthly	12.68
		22 monthly	12.68
		23 monthly	12.68
		24 monthly	12.68
		25 monthly	12.68
		26 monthly	12.68
		27 monthly	8.84
		28 monthly	8.84
		29 monthly	8.84
		30 monthly	8.84
		31 monthly	8.84
		32 monthly	8.84
		33 monthly	11.61
		34 monthly	8.84
		35 monthly	10.07
		36 /37 monthly	36.88
		38 monthly	27.97
		39 monthly	27.97
		40 monthly fridge dismantled	0.00
		42 monthly	6.85
		43 monthly	11.88
		44 monthly	6.85
		45 monthly	17.46
		46 monthly	21.65
		47 monthly	17.46
		48 monthly	6.85
	Casual Stalls	26x C type stalls per day Mon, Tue, Wed, Thur, Fri, Sat	5.20
		26x C stalls Saturday	6.30
		4x A type stalls per day	10.40
	Ellesmere Port Market – Casuals		
		A1 (Mon, Tue, Thurs, Fri, Sat, Sun) RETAIL MKT STALL RENTAL CHARGES	30.00
		A2 (Mon, Tue, Thurs, Fri, Sat, Sun)	30.00
		A3 (Mon, Tue, Thurs, Fri, Sat, Sun)	30.00
		A4 (Mon, Tue, Thurs, Fri, Sat, Sun)	30.00
		A5 (Mon, Tue, Thurs, Fri, Sat, Sun)	30.00

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	A6 (Mon, Tue, Thurs, Fri, Sat, Sun)	30.00
	A6s (Mon, Tue, Thurs, Fri, Sat, Sun)	50.00
	A7 (Mon, Tue, Thurs, Fri, Sat, Sun)	25.00
	A8 (Mon)	25.00
	A9 removed	0.00
	A10 (Mon, Tue, Thurs, Fri, Sat, Sun)	25.00
	A11 removed	0.00
	A12 (ALL WEEK) weekly charge taken all year	50.00
	A20 (ALL WEEK) weekly charge taken all year	93.00
	A21 (Mon, Tue, Thurs, Fri, Sat, Sun)	25.00
	A22 (Mon, Tue, Thurs, Fri, Sat, Sun) weekly charge taken all year	125.00
	A23 (Mon, Tue, Thurs, Fri, Sat, Sun) weekly charge taken all year	50.00
	FA1 (Mon, Thurs, Sun) FLEA MKT STALL RENTAL CHARGES	20.00
	FA2 (Mon, Thurs, Sun)	20.00
	FA3 (Mon, Thurs, Sun)	20.00
	FA4 (Mon, Thurs, Sun)	20.00
	FA5 (Mon, Thurs, Sun)	20.00
	FA6 (Mon, Thurs, Sun)	20.00
	FA7 (Mon, Thurs, Sun)	20.00
	FA8 (Mon, Thurs, Sun)	20.00
	FA9 (Mon, Thurs, Sun)	20.00
	FA10 (Mon, Thurs, Sun)	20.00
	FA11 (Mon, Thurs, Sun)	20.00
	FA12 (Mon, Thurs, Sun)	20.00
	FA13 (Mon, Thurs, Sun)	20.00
	FA14 (Mon, Thurs, Sun)	20.00
	FA15 (Mon, Thurs, Sun)	20.00
	FB1 (Mon, Thurs, Sun)	20.00
	FB2 (Mon, Thurs, Sun)	20.00
	FB3 (Mon, Thurs, Sun)	20.00
	FB4 (Mon, Thurs, Sun)	20.00
	FB5 (Mon, Thurs, Sun)	20.00
	FB6 (Mon, Thurs, Sun)	15.00
	FB7 (Mon, Thurs, Sun)	15.00
	FB8 (Mon, Thurs, Sun)	15.00
	FB9 (Mon, Thurs, Sun)	15.00
	FB10 (Mon, Thurs, Sun)	15.00
	FB11 (Mon, Thurs, Sun)	15.00
	FB12 (Mon, Thurs, Sun)	15.00
	FB13 (Mon, Thurs, Sun)	15.00
	FB14 (Mon, Thurs, Sun)	15.00
	FB15 (Mon, Thurs, Sun)	15.00
	FB16 (Mon, Thurs, Sun)	15.00
	FB17 (Mon, Thurs, Sun)	15.00
	FB18 (Mon, Thurs, Sun)	15.00
	FB19 (Mon, Thurs, Sun)	15.00
	FB20 (Mon, Thurs, Sun)	15.00
	FB21 (Mon, Thurs, Sun)	20.00
	FB22 (Mon, Thurs, Sun)	15.00
	FB23 (Mon, Thurs, Sun)	15.00
	FB24 (Mon, Thurs, Sun)	15.00
	FB25 (Mon, Thurs, Sun)	15.00

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Ellesmere Port Market Units (incl. Rent /Business rates / Service charges)		
Unit 1 (Monthly)		1450.11
Unit 2 (Monthly)		1119.04
Units 3-4 (Monthly)		1467.24
Unit 5 (Monthly)		746.03
Unit 6 (Monthly)		746.03
Unit 7 (Monthly)		746.03
Unit 8 (Monthly)		676.91
Unit 9 (Monthly)		936.26
Unit 10 (Monthly)		1119.04
Units 11/12/13 (Monthly)		1447.47
Units 14/16/17 (Monthly)		1516.80
Units 17/18 (Monthly)		1091.05
Units 19/20 (Monthly)		1319.50
Units 21 (Monthly)		787.97
Units 22-23 (Monthly)		1168.22
Units 24-25 (Monthly)		650.00
Units 26-27 (Monthly)		940.43
Units 28-29 (Monthly)		1419.69
Units 30/31/32 (Monthly)		1883.92
Units 33/34 (Monthly)		913.60
Units 45/46/47 (Monthly)		1550.00
Unit 48 (Monthly)		650.00
Unit 49/50 (Monthly)		1430.00
Unit 51 (Monthly)		867.27
Unit 52 (Monthly)		888.33
Unit 53 (Monthly)		1109.33
Unit 54 (Monthly)		368.33
Unit 55 (Monthly)		419.67
Unit 56 (Monthly)		368.33
Unit 57/58/59 (Monthly)		944.49
Units 60/61 (Monthly)		767.00
Unit 62 (Monthly)		350.26
Unit 63 (Monthly)		368.33
Unit 64 (Monthly)		419.64
Unit 65 (Monthly)		368.33
Unit 66 (Monthly)		526.89
Unit 67 (Monthly)		368.33
Unit 68 (Monthly)		494.68
Unit 69 (Monthly)		368.33
Unit 70 (Monthly)		368.33
Unit 71/73 (Monthly)		902.69
Unit 72 (Monthly)		419.64
Unit 74 (Monthly)		419.64
Unit 75 (Monthly)		419.64
Units 76-78 (Monthly)		715.74
Unit 77 (Monthly)		629.46
Unit 79 (Monthly)		1160.38
Unit 80 (Monthly)		1230.92
Unit 82 a (Monthly)		629.46
Unit 82b (Monthly)		456.95
Unit 82c (Monthly)		517.57

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		Unit 90 /91 (Monthly)	543.29
		Unit 92 (Monthly)	419.64
		Units 93/94/95 (Monthly)	1116.91
		Units 96/98/100 (Monthly)	1116.23
		Unit 97 (Monthly)	368.33
	Neston Market – Operated by Neston Town Council – contact Neston Town Council for local rates		

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9. Places, Culture and Recreation Community Facilities	Community Centres – Ellesmere Port	Normal Rate (per hour)	13.15
		Commercial Rate	16.50
		Assisted Status Rate	8.50
		Childrens Parties	36.00
		Full Day	72.00
	Community Centres – Vale Royal	Main Hall – Peak – Off-Peak	8.25 5.15
		Craft Room	3.10
		Drop In Room	3.10
Neston Town Hall – Operated by Neston Town Council – Please contact Neston Town Council for local rates			

10. Places, Culture and Recreation – Lache Community Centre	Vatable Activity		Prices 2016/17 £
	- Hall	All Per Hour	18.00
	- Lounge		17.00
	- Meeting Room		12.00
	- Whole Centre (Fri-Sat only) £50		50.00

11. Pensions charges applicable for Pension Scheme members requesting information as a result of divorce proceedings	Scheme Member – Not Yet Retired		
	1.	Cash Equivalent Transfer Value (CETV)	£0
	2.	Additional CETV (within 12 months)	£150 + VAT
	3.	General Information requiring letter	£50 + VAT
	4.	Implementation of Pension Sharing Order	£500 + VAT
	5.	Transfer of Pension Credit	£150 + VAT
	6.	Objections to Order by Scheme Provider	£ TO BE ADVISED
	2 and 3.	Payable at time information is provided.	
	4.	Payable equally between both parties concerned at time of the Pension Sharing Order being implemented.	
	5.	Deducted from transfer value on transfer to new provider.	
6.	Onus will be on the draftsman of the order to ensure that it is correctly drafted prior to issue.		
	The member will be responsible for payment of any administration costs incurred for the collection of medical evidence.		
Scheme Member Retired – Pension in Payment			

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	<ol style="list-style-type: none"> 1. Cash Equivalent Value (CEV) 2. Additional CEV (within 12 months of original request) 3. General information requiring a letter 4. Implementation of Pension Sharing Order (establish new pension record) 5. Transfer of Pension Credit 6. Objections to Order by Scheme Provider 	<p>£0</p> <p>£150 + VAT</p> <p>£50 + VAT</p> <p>£500 + VAT</p> <p>£150 + VAT</p> <p>£ TO BE ADVISED</p>								
	<ol style="list-style-type: none"> 2 and 3. 4. 5. 6. <p>The member will be responsible for payment of any administration costs incurred for the collection of medical evidence</p>	<p>Payable at time information is provided.</p> <p>Payable equally between both parties concerned at time of the Pension Sharing Order being implemented.</p> <p>Deducted from transfer value on transfer to new provider.</p> <p>Onus will be on the draftsman of the order to ensure that it is correctly drafted prior to issue.</p>								
<p>12. Places Commissioning- Integrated Transport Service</p>	<p>Travel card/concessions/railcards</p> <p>ENCTS replacement lost passes: Senior £10 Disabled £10</p> <p>Railcards (to purchase): Disabled £13</p> <p>School Transport charges From September 2015 (For September 2015– July 2016) Special Educational Needs students (age 0-4 and 16+) and Medical needs students (if not attending nearest qualifying school):- £880 full contribution per annum £440 hardship per annum (Subject to meeting the Hardship criteria/Revenue and Benefits assessment) (Council no longer provides subsidised travel assistance for 16 + mainstream students with effect from 1/9/2014-unless student qualifies via hardship grounds)</p> <table border="0"> <thead> <tr> <th>Full Contribution</th> <th>Hardship Contribution</th> </tr> </thead> <tbody> <tr> <td>Term 1 £330</td> <td>Term 1 £165</td> </tr> <tr> <td>Term 2 £330</td> <td>Term 2 £165</td> </tr> <tr> <td>Term 3 £220</td> <td>Term 3 £165</td> </tr> </tbody> </table> <p>Spare seat charge from September 2015 (For ALL Spare Seat Pupils) £880 per annum, can be paid in 3 instalments:- Term 1 £330 Term 2 £330 Term 3 £220</p> <p>Cost of Replacement Bus Pass £15</p> <p>The publicity team charge £5 for a full set of timetables.</p>		Full Contribution	Hardship Contribution	Term 1 £330	Term 1 £165	Term 2 £330	Term 2 £165	Term 3 £220	Term 3 £165
Full Contribution	Hardship Contribution									
Term 1 £330	Term 1 £165									
Term 2 £330	Term 2 £165									
Term 3 £220	Term 3 £165									

<p>13. Archive Services – Research fees,</p>	<p>Photocopies and digital images</p> <p>Please specify a maximum amount you are willing to spend and we will copy up to that amount. You will</p>
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photocopying and printing charges	then be notified of any additional charge and asked to pay the remainder. You will initially only be charged £3.50.		
	Please note that if you order copies in the Record Office search room the minimum charge of £3.50 will not apply as it should be possible to calculate the exact cost at point of ordering.		
	Option	Charge	Format
	Per Copy	£0.50 (except from newspapers and church registers)	A4 or A3 black and white
Per digital image	£5 for first image and £2.50 for each subsequent image (it may take several images to copy a document or page)	CD or email. Please note that for large file sizes it may not be possible to email your images	£3.50
			£5.00
<p>Reproduction Fee</p> <p>For use of copies of Record Office documents in commercial publications.</p>			
Print Run	1-100		£25.00 +VAT
	101-1000		£30.00 +VAT
	1001-10,000		£60.00 +VAT
<p>Photographs and photocopies are supplied for private research or study only. Permission must be obtained from Cheshire Archives and Local Studies before items supplied are published in any form. E.g. in a book, on television, or on a website. If several documents are to be reproduced, fees will be subject to negotiation.</p>			

14. Places – Waste Management and Streetscene	Offence code	Description of offence	Act	Amount of penalty if paid within 7 working days £	Full amount of penalty £	Maximum penalty on conviction £
	A	Depositing Litter	Section 87/88 Environmental Protection Act 1990	50	75	2,500
	B	Failure to comply with a street litter control notice	Section 94/94A Environmental Protection Act 1990	75	100	2,500
	C	Failure to comply with a litter clearing notice	Section 92C/94A Environmental Protection Act 1990	75	100	2,500
	D	Failure to produce waste documents (waste carriers licence)	Regulations made under section 34(6) and under - 34(6)/34A(2) Environmental Protection Act 1990	N/A	300	20,000 (or upon - conviction on indictment, an unlimited fine)
	E	Failure to produce authority to	Section 5/5B(2) Control of Pollution	180	300	5,000

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		transport waste (waste transfer note)	(Amendment) Act 1989			
F		Failure to comply with a waste receptacles notice (Household Waste)	Section 46 Environmental Protection Act 1990	60	80	1,000
G		Failure to comply with a waste receptacles notice (Commercial Waste)	Section 47/47ZA(2) B Environmental Protection Act 1990	75	100	1,000
H		Nuisance Vehicle (sale of vehicle/ repair of vehicle on a highway)	Sections 3, 4 and 6 (1) Clean Neighbourhoods and Environment Act 2005	N/A	100	2,500
I		Graffiti	Section 43, 43A and 44 Anti-Social Behaviour Act 2003	50	75	2,500
J		Fly Posting	Section 43 Anti-Social Behaviour Act 2003	50	75	2,500
K		Unauthorised distribution of free printed matter on designated land	Section 88 and Schedule 3A, paras. 1(1) and 7 Environmental Protection Act 1990	50	75	2,500
L		Abandoning a vehicle	Section 2 and 2A (1) Refuse Disposal (Amenity) Act 1978	N/A	200	2,500 or 3 months' imprisonment

15. Community and Living, Lifetime Services — Cemetery and Crematorium fees

http://www.cheshirewestandchester.gov.uk/residents/births_deaths_and_marriage/burials_and_cremations/cemetery_and_crematorium_fees.aspx

16. Planning and Strategic Transport – Planning Policy	Local Plan Prices Prices shown are for planning consultants /agents etc. 50% discount for all Cheshire West and Cheshire residents
	Postage and Package (is the same for everyone)
	Chester Local Plan Maps and policies: £100 + £5.20 Postage and Package Policies only: £60 + £3.50 Postage and Package Maps only: £40 + £3.50 Postage and Package
	Ellesmere Port and Neston Local Plan Map and policies: £40 + £2 Postage and Package Policies only: £25 + £2 Postage and Package Map only: £15 + £1 Postage and Package
	Vale Royal Local Plan Maps and policies: £100 + £13.75 Postage and Package Policies only: £75 + £5.20 Postage and Package Maps only: £25 + £3.50 Postage and Package

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	Cheshire West and Chester Local Plan (Part One) Strategic Policies Price is the same for everyone £20 + £5 Postage and Package
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17. Adult Social Care and Health – Adults Social Care	Adults Social Care Delegated Scheme of Charges and Allowances Effective from 6 April 2014 (Unless otherwise stated)			
	A	Flat Rate Charges not Subject to Financial Assessment		2016/17 Charges £
	1	Occasional Charges	Older, Adults and Children Visiting Officer, relatives/guests of residents and flat let tenants 3.1.1 Overnight stay 3.1.2 Breakfast 3.1.3 Dinner/Main Meal 3.1.4 Tea/Snack	9.56 2.41 4.18 3.08
	2	Transport to and from Day Centres Charge per one way trip	Older and Adults	1.79
	3	Meals for Clients Adults - for meals in Day Centres	Older, Adults and Children	
		Elderly People - for meals in Community Support Centres, Day Centres		
		Children - for day care (inc nurseries/playgroups)		
		Breakfast	For a light breakfast	1.25
			For a full cooked Breakfast	1.93
		Lunch	For a light meal	1.81
			For a full meal	3.34
		Tea	For a light meal	1.65
			For a high tea	2.17
		B	Charges which are Subject to an Assessment of Means	2016/17 Charges £
	4	Community Based Services Home Care (per hour) Day Care (per session) Waking Night Service (per night) Sleep in Service (per night) Extra Services Housing (per week)		13.69 28.32 96.25 67.94
		Well being - Band 1	0 - 2.25 hrs per week	23.93
		Care - Band 2	2.5 - 10 hrs per week	49.27
		Care - Band 3	over 10 hrs per week	112.62
		Care – Band 4		175.97
		Care – Band 5		239.32
	24 hour care services (internal networks)		243.19	
	Charges for Tele care Service		1.75	
5	Residential Services Long / Short Stay Residential Care (per week) Residential Residential Dementia		372.54 461.93	

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		Long / Short Stay Nursing Care (per week)	
		Nursing	428.26
		Nursing Dementia	461.93
		Learning Disability Respite Care	503.44
		Extra Care Housing	
		ECH Band 1	£23.93
		ECH Band 2	£49.27
		ECH Band 3	£112.62
		ECH Band 4	£175.97
		ECH Band 5	£239.32
C	Charges for Service Users Receiving Direct Payments		2016/17 Charges £
	Rates are set to match off with payments to Service Users		
	60 minute		12.78
D	Shared Lives Care		2016/17 Charges £
	Residential Care		
	Long Stay	Standard Rate Enhanced Rate	per week 332.46 356.19
	Short Stay	Standard Rate Enhanced Rate	per day 47.49 50.88
	Day Care - one to one support	Any session	28.32
	Day Care - support to multiple users	Any session	28.32
	Night Care in Clients home		29.39
	Day Care lunch		3.18
	Day Care tea		1.57
	Day Care high tea		2.07

18.	Pre-Application Fees
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Development Planning – Planning fees	CATEGORY A - £2,040 (£1,700 excl VAT)		
	Dwellings - 200 or more dwellings to be constructed or 4 ha or more when number of dwellings not given		
	Developments of 10,000 sq m or more or where site area is 2 ha or more		
	Gypsy/ Traveller 200 or more pitches		
	All applications requiring Environmental Impact Assessment		
	CATEGORY B - £1,200 (£1,000 excl VAT)		
	Dwellings - Between 10 – 199 dwellings to be constructed or site area is 0.5 ha and less than 4 ha where number of dwellings it not given		
	Development between 1,000 sq m and 9,999 sq m or where the site area is 1 ha and less than 2 ha.		
	Gypsy/ Traveller Between 10 – 199 pitches		
	CATEGORY C - £600 (£500 excl VAT)		
	Dwellings - Between 3 - 9 dwellings (inclusive) constructed or a site area of less than 0.5 ha where number of dwellings not given		
	Development Less than 1,000 sq m and greater than 75 sq m or where the site area is less than 1 ha		
	Minor Gypsy/ Traveller Between 1 – 9 pitches		
	CATEGORY D - £270 (£255 excl VAT)		
Change of Use			
Up to 2 dwellings (new build or conversion) or replacement dwelling			
Minor proposals between 40 sq m and 75 sq m			
Non-residential Lawful Development Certificates			
EXEMPTIONS			
Householder Applications for alterations and/or extensions to dwellings or flats and Lawful Development Certificates			
Minor proposals less than 40 sq m (including development where no floorspace is created)			
Car parking (hardstanding), Service Roads or other Accesses			
Air Conditioning Units			
Works to a Listed Building			
All Outline Applications			
£385 per 0.1 hectare for sites up to and including 2.5 hectares	Not more than 2.5 hectares	£385 per 0.1 hectare	
£9,527 + £115 for each 0.1 in excess of 2.5 hectares to a maximum of £125,000	More than 2.5 hectares	£9,527 + £115 per 0.1 hectare	
Householder Applications			
Alterations/extensions to a single dwelling, including works within boundary	Single dwelling (excluding flats)	£172	
Full Applications			
Alterations/extensions to two or more dwellings, including works within boundaries	Two or more dwellings (or one or more flats)	£339	
New dwellings (up to and including 50)	New dwellings (not more than 50)	£385 per dwelling	
New dwellings (for more than 50) £19,049 + £115 per additional dwelling in excess of 50 up to a maximum fee of £250,000	New dwellings (more than 50)	£19,049 + £115 additional dwelling	
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):			
Gross floor space to be created by the development	No increase in gross floor space or no more than 40m ²	£195	
Gross floor space to be created by the development	More than 40m ² but no more	£385	

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		than 75m ²	
	Gross floor space to be created by the development	More than 75m ² but no more than 3750m ²	£385 for each 75m ² or part thereof
	Gross floor space to be created by the development	More than 3,750sq m	£19,049 + £115 for each additional 75 sq m in excess of 3750 sq m to maximum of £250,000
The erection of buildings (on land used for agriculture for agricultural purposes)			
	Gross floor space to be created by the development	Not more than 465m ²	£80
	Gross floor space to be created by the development	More than 465m ² but not more than 540m ²	£385
	Gross floor space to be created by the development	More than 540m ² but not more than 4215m ²	£385 for first 540m ² + £385 for each 75m ² (or part thereof) in excess of 540m ²
	Gross development floor space to be created by the development	More than 4,215m ²	£19,049 + £115 for each 75m ² (or part thereof) in excess of 4,215m ² up to a maximum of £250,000
Erection of glasshouses (on land used for the purposes of agriculture)			
	Gross floor space to be created by the development	Not more than 465m ²	£80
	Gross floor space to be created by the development	More than 465m ²	£2,150
Erection/alterations/replacement of plant and machinery			
Site area	Not more than 5 hectares		£385 for each 0.1 hectare (or part thereof)
Site area	More than 5 hectares		£19,049 + additional £115 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000
Applications other than Building Works			
Car parks, service roads or other accesses	For existing uses		£195
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of materials)			
Site area	Not more than 15 hectares		£195 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares		£29,112 + £115 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000
Operations connected with exploratory drilling for oil or natural gas			
Site area	Not more than 7.5 hectares		£423 for each 0.1 hectare (or part thereof)
Site area	More than 7.5 hectares		£31,725 + additional £126 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000

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Site area	Not more than 15 hectares	£214 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£32,100 + additional £126 for each 0.1 in excess of 15 hectare up to a maximum of £65,000
Other Operations (winning and working of minerals) excluding oil and natural gas		
Site Area	Not more than 15 hectares	£195 for each 0.1 hectare (or part thereof)
Site Area	More than 15 hectares	£29,112 + additional £115 for each 0.1 in excess of 15 hectare up to a maximum of £65,000
Other operations (not coming within any of the above)	Any site area	£195 for each 0.1 hectare (or part thereof) up to a maximum of £1,690
Lawful Development Certificate		
LDC – Existing Use – in breach of a planning condition		Same as Full
LDC – Existing Use LDC – lawful not to comply with a particular condition		£195
LDC – Proposed Use		Half the normal planning fee
Prior Approval		
Agricultural and Forestry buildings and operations or demolition of buildings		£80
Telecommunications Code Systems Operators		£385
Proposed Change of Use to State Funded School or Registered Nursery		£80
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery		£80
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure		£80
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwelling house)		£80
Proposed Change of Use of Agricultural Building to a Dwelling house (Use Class C3), where there are no Associated Building Operations		£80
Proposed Change of Use of Agricultural Building to a Dwelling house (Use Class C3), and Associated Building Operations		£172
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwelling house), where there are <u>no</u> Associated Building Operations		£80
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwelling house), and Associated Building Operations		£172
Reserved Matters		
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £385 due
Approval/Variation/Discharge of condition		
Application for removal or variation of a condition following grant of planning permission		£195
Request for confirmation that one or more planning conditions have been complied with		£28 per request for householder otherwise £97 per request
Change of Use of a building to use as one or more separate dwelling houses, or other cases		
Number of dwellings	Not more than 50 dwellings	£385 for each
Number of dwellings	More than 50 Dwellings	£19,049 +£115 for each in excess of 50 up to a maximum of £250,000
Other Changes of Use of a building or land		£385
Advertising		

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Relating to the business on the premises	£110
Advance signs which are not situated on or visible from the site, directing the public to a business	£110
Other advertisements	£385
Application for a New Planning Permission to replace an Extant Planning Permission	
Applications in respect of major developments	£575
Applications in respect of householder developments	£57
Applications in respect of other developments	£195
Application for a Non-material Amendment Following a Grant of Planning Permission	
Applications in respect of householder developments	£28
Applications in respect of other developments	£195
Exemptions from Payment	
<ul style="list-style-type: none"> • For alterations, extensions, etc. to a dwelling house for the benefit of a registered disabled person • An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted • Listed Building Consent • Planning permission for relevant demolition in a Conservation Area • Works to Trees covered by a Tree Preservation Order or in a Conservation Area • Hedgerow Removal • If the proposal is the first revision of an application for development of the same character or description on the same site by the same applicant within 12 months of making the earlier application if withdrawn or the date of decision if granted or refused (including signs only if withdrawn or refused) and NOT a duplicate application made by the same applicant within 28 days • If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town and Country Planning (General Permitted Development) Order 1995. I.e. where the application is required only because of a direction or planning condition removing permitted development rights. • If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation • If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person • If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question • If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995 • If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area • If the application is for a Certificate of Lawfulness of Proposed Works to a listed building • Prior Approval for a Proposed Larger Home Extension 	
Reductions to Payments	

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	<ul style="list-style-type: none">• If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £385• If the application is being made on behalf of a parish or community council then the fee is 50%• If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%• In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £385• If the application is for a Lawful Development Certificate for a Proposed use or Development , then the fee is 50%• If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others• Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable (if not including residential)• Where an application consists of the erection of dwellings and the erection of other types of buildings (categories 1-4) the fees are added together and maximum can be exceeded• Where an application crosses one or more local or district planning authorities then the fee is 150% and goes to the authority the contains the larger part of the application site or a sum of the fees if it is less than 150%
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Places – Regulatory Services

19. Pest Control

http://www.cheshirewestandchester.gov.uk/residents/pests_pollution_food_safety/pest_control.aspx

20. Licencing

<http://www.cheshirewestandchester.gov.uk/business/licensing%20and%20permits/a-z%20of%20licences.aspx>

<http://www.cheshirewestandchester.gov.uk/business/licensing%20and%20permits.aspx>

21. Trading Standards (Calibration and Weights and Measures)

http://www.cheshirewestandchester.gov.uk/business/trading_standards/calibration_and_verification.aspx

22. Car Parking

Link to main parking page shown below but further links from this page can be followed and are also shown below (parking charges; park and ride; Season Tickets and Parking Violation Charges)

Main Parking page:

http://www.cheshirewestandchester.gov.uk/residents/transport_and_roads/parking_and_permits.aspx

Links from Main Parking Page above (Parking charges; Park and Ride; Season Tickets and Parking Violation Charges):

http://www.cheshirewestandchester.gov.uk/residents/transport_and_roads/parking_and_permits/car_parks_in_west_cheshire.aspx

http://www.cheshirewestandchester.gov.uk/residents/transport_and_roads/park_and_ride.aspx

<http://www.cheshirewestandchester.gov.uk/residents/transport%20and%20roads/parking%20and%20permits/civil%20parking%20enforcement.aspx>

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<p>23. Business Operations - Castle Park Frodsham</p>	<p>Castle Park - Frodsham</p> <p>Room 1 - £50 per half day session / £100 per full day session Room 2 -£40 per half day session / £80 per full day session Weddings - £475 per wedding</p>												
<p>24. Archaeology – Environment Services</p>	<p>Information is free to private researchers and members of the public, but there is a charge for a licence to reuse Historic Environment Record information for commercial purposes and those associated with agri -environment schemes. Please note VAT is not payable on Historic Environment.</p> <table border="1" data-bbox="288 526 1509 1088"> <tr> <td data-bbox="288 526 1115 683"> <p>Standard commercial HER search: Chester City - Up to c.4ha* (100m search radius) Other urban area - Up to c.80ha (500m search radius) Rural area - Up to c.315ha (1km search radius)</p> </td> <td data-bbox="1115 526 1509 683"> <p>£60</p> </td> </tr> <tr> <td data-bbox="288 683 1115 840"> <p>Extended commercial HER search Chester City - Up to c.20ha* (250m search radius) Other urban area - Up to c.315ha* (500m search radius) Rural area - Up to c.1256ha* (2km search radius)</p> </td> <td data-bbox="1115 683 1509 840"> <p>£120</p> </td> </tr> <tr> <td data-bbox="288 840 1115 884"> <p>Custom commercial HER search</p> </td> <td data-bbox="1115 840 1509 884"> <p>Price on application</p> </td> </tr> <tr> <td data-bbox="288 884 1115 936"> <p>Natural England Energy Crop Scheme</p> </td> <td data-bbox="1115 884 1509 936"> <p>£60</p> </td> </tr> <tr> <td data-bbox="288 936 1115 1088"> <p>Natural England Higher Level Stewardship</p> </td> <td data-bbox="1115 936 1509 1088"> <p>Large Holding (over 50ha) £150 Small Holding (up to 50ha) £75</p> </td> </tr> </table> <table border="1" data-bbox="427 1102 1370 1330"> <tr> <td data-bbox="427 1102 715 1330"> <p>Specialist Environmental Services – Natural Environment</p> </td> <td data-bbox="715 1102 1370 1330"> <p>Trees Copies of Tree Preservation Orders (TPO) - £25 for a copy of the full document</p> <p>High Hedges High Hedge application £300</p> </td> </tr> </table>	<p>Standard commercial HER search: Chester City - Up to c.4ha* (100m search radius) Other urban area - Up to c.80ha (500m search radius) Rural area - Up to c.315ha (1km search radius)</p>	<p>£60</p>	<p>Extended commercial HER search Chester City - Up to c.20ha* (250m search radius) Other urban area - Up to c.315ha* (500m search radius) Rural area - Up to c.1256ha* (2km search radius)</p>	<p>£120</p>	<p>Custom commercial HER search</p>	<p>Price on application</p>	<p>Natural England Energy Crop Scheme</p>	<p>£60</p>	<p>Natural England Higher Level Stewardship</p>	<p>Large Holding (over 50ha) £150 Small Holding (up to 50ha) £75</p>	<p>Specialist Environmental Services – Natural Environment</p>	<p>Trees Copies of Tree Preservation Orders (TPO) - £25 for a copy of the full document</p> <p>High Hedges High Hedge application £300</p>
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<p>25. Natural Environment – Environment Services</p>													

26. Lifetime Services – Registration Service (Births, Deaths and Marriages)

http://www.cheshirewestandchester.gov.uk/residents/births_deaths_and_marriage/fees.aspx

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27. Democratic Services -	Electoral register: Full Data Copy: £20 (Request) +£1.50/1000 electors or part of Paper Copy: £10 (Request) +£5/1000 electors or part of Edited Data Copy: £20 (Request) +£1.50/1000 electors or part of Paper Copy: £10 (Request) +£5/1000 electors or part of Overseas electors list Data Copy: £20 (Request) +£1.50/1000 electors or part of Paper Copy: £10 (Request) +£5/1000 electors or part of Rolling Registration per month Data Copy: £20 (Request) +£1.50/1000 electors or part of Paper Copy: £10 (Request) +£5/1000 electors or part of													
28. Transport Commissioning Service	Senior railcard £24 (with effect from 01/02/2015) Disabled railcard £13 Replacement bus pass £10 (original free)													
29. Customer Services – Contact Team	Blue Badge £10													
30. Housing Standards - Private Sector Housing		<table border="1"> <thead> <tr> <th colspan="2" style="text-align: center;">Fee</th> </tr> </thead> <tbody> <tr> <td>Student Stamp (Per Property or Cluster if a large Property)</td> <td>£115 + VAT</td> </tr> <tr> <td>Non-Statutory Inspections e.g. UK Entry Inspection</td> <td>£115 + VAT</td> </tr> <tr> <td>Housing Act Notices* (Fees not subject to VAT)</td> <td>£430 (up to 6 habitable rooms) + £34 per habitable room (capped at 10 rooms)</td> </tr> <tr> <td>Mandatory HMO licensing (Habitable room = living room or bedroom)</td> <td> Up to 6 habitable rooms £436 7 habitable rooms £469 8 habitable rooms £502 9 habitable rooms £536 10 or more habitable rooms £567 </td> </tr> <tr> <td>Mandatory HMO Re -licensing (Fees not subject to VAT)</td> <td> Up to 6 habitable rooms £220 7 habitable rooms £254 8 habitable rooms £287 9 habitable rooms £319 10 or more habitable rooms £352 Full Application and initial licence fee required for existing licences which have expired and no accreditation discount </td> </tr> </tbody> </table>	Fee		Student Stamp (Per Property or Cluster if a large Property)	£115 + VAT	Non-Statutory Inspections e.g. UK Entry Inspection	£115 + VAT	Housing Act Notices* (Fees not subject to VAT)	£430 (up to 6 habitable rooms) + £34 per habitable room (capped at 10 rooms)	Mandatory HMO licensing (Habitable room = living room or bedroom)	Up to 6 habitable rooms £436 7 habitable rooms £469 8 habitable rooms £502 9 habitable rooms £536 10 or more habitable rooms £567	Mandatory HMO Re -licensing (Fees not subject to VAT)	Up to 6 habitable rooms £220 7 habitable rooms £254 8 habitable rooms £287 9 habitable rooms £319 10 or more habitable rooms £352 Full Application and initial licence fee required for existing licences which have expired and no accreditation discount
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	(Habitable Room = living room or bedroom)	10% discount if Accredited Landlord £71 for licence variation
	Review of suspended Housing Act 2004 Notice** (Fees not subject to VAT)	£71
	Works in default of Notice (Fees not subject to VAT)	Cost of work + £61.40/hour admin fee
	Landlord Accreditation	No charge
	Accredited Landlord Training - one day course	£66 Accredited landlords £66 Accredited agents £117 non-accredited Landlords/agents
	On line (Fees not subject to VAT)	£43
<p>Notes</p> <p>* Includes Improvement Notice, Emergency Remedial Action Notice, Prohibition Order, Emergency Prohibition Order and Demolition Orders NOT Deferred Action Notices</p> <p>** Includes Suspended Improvement Notice and Suspended Prohibition Notice</p> <p>For a full explanation of the activities and approach undertaken by the Housing Standards Team please refer to the Private Sector Housing Enforcement protocol</p>		

31. Private Water Supply Related Work

Relevant Legislation - The Private Water Supplies Regulations 2009

Fees: The council may charge a relevant person(s), who is/are responsible for a private water supply, a fee up to a specified maximum for the carrying out of a risk assessment and monitoring visits and other works in connection with the water supply.

The charge the council may make is the reasonable cost of providing the specified service. A standard charge of £55 per hour has been calculated for officer's time from within Regulatory Services, Consumer Protection and Investigations team. This includes transport cost and all other overheads. Many sites of private water supplies in Cheshire West are rural and travel time is potentially significant.

Table 1. Sets out the proposed fees to be charged to all relevant persons in carrying out all duties under the regulations.

Table 1.

Service	Proposed Fee (£)	Maximum Fee (£) (as determined by Regulation)
Risk Assessment ¹	£300	£500

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	<ul style="list-style-type: none"> • Based on 5 hours at an hourly rate of £60 • 1.5 hours (maximum) Travel Time • 2 hours on Site • 1.5 hour Administration 	
Investigation	£100	£100
Granting an authorisation (each)	£100	£100
Sampling Charges ²		
Check Monitoring		
Taking of Sample	£100	£100
Laboratory Fee	£28.40	
Audit Monitoring		
Taking of Sample	£108	£500
Laboratory Fee	£260	
Taken under Regulation 10		£25

Risk assessments will normally be carried out by prior appointment with the 'relevant person'. Information on what needs to be inspected will be sent prior to the site visit to ensure that the 'relevant person' has the opportunity to arrange access to the various parts of the water system, clear vegetation, arrange for someone with detailed knowledge of the system to be there if appropriate etc. to give an opportunity to reduce the cost by reducing the time taken by the investigating officer

² Does not apply to a re-sample taken only to confirm an earlier result where the original sample was taken by the local authority.

The Private Water Supplies Regulations 2009 require the Council to carry out the following activities:
Water Supply Risk Assessment: a detailed examination of the water source, collecting chambers, holding tanks, pipe work and other infrastructure to identify where possibilities of contamination of the supply might occur and how these can be removed. A typical risk assessment may take 2 hours on site.

Sampling: taking of a sample of water, normally from a consumers tap. The water will be sent for chemical and bacteriological analysis at an approved laboratory. How often samples are taken and the extent of analysis will depend on the size of the supply and the use of the water, for example a large commercial supply to a hotel will be sampled more often and for more parameters than a small supply serving 2 houses. (The analysis prices are typical; there may be some variation for individual supplies).

Investigation: If a water sample fails the monitoring regime, an investigation into the cause of the failure will be made to identify what action is needed to improve the supply. Samples (at no charge) may be taken at the source, from holding tanks and other parts of the infrastructure to assist the investigation. A charge of **£100.00** (not subject to VAT) is proposed in addition to that for risk assessment or sampling. (Statutory maximum)

Grant an Authorisation: In certain circumstances where a supply fails the water quality standard but the failure is of a parameter which does not cause a threat to health, the Council can grant an authorisation to exceed that value. A charge of **£100.00** is proposed not subject to VAT. (Statutory maximum)

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Enforcement: If the council is aware of any supplier whose supply fails the standards if after informal negotiations the council are unsuccessful in bringing about a resolution, they may serve a notice under Section 80 of the Water Industries Act 1991 requiring the relevant person to carry out specified steps to make the water supply wholesome.

Regulatory Services Officer Recharge Rate applicable to;

Costs of Works in Default; Investigation and other discretionary service where provided; e.g. auditing and coaching

Explanation

Many statutes entitle the Local Authority to carry out works to remedy defects when not carried out by the responsible person under the terms of a statutory notice. This involves council officer time in procuring and supervising a remedy. Additionally, time spent investigating non-compliance under legislation will be claimed for in court costs for any case that comes before the court.

Regulatory Services Officer Hourly Rate Daytime 0700-2100	£61.40 / hour + contractor / equipment hire costs (where relevant) Minimum recharge period 2 hours
Outside of 0700-2100	£71.40/ hour + contractor / equipment hire costs (where relevant) Minimum recharge period 2 hours

Relevant Work

Relevant Work (VAT Charged where indicated)

These are works where legal authority exists to charge.

- Primary Authority Partnerships
- Works in Default, including procurement and supervision, subject to the conditions on the Act (including disconnection of audible intruder alarms), under Environmental Protection Act 1990 s,81 (4); Caravan Sites and Control of Development Act 1960 s9 (3); Building Act 1984 s107(1); Public Health Act 1961 s17; Local Government Miscellaneous Provisions Act 1982 s29;
- Investigation (costs recovered from successful court action claimed by Legal Services on the Service's behalf.)

Discretionary Work (Non statutory) under Local Government Act 2003 s 93

Subject to the conditions stated in the act being met.

- Attendance at exhumations, issue and execution of gas warrants
- Audit report requests, Auditing, Business Coaching. (plus VAT)
- Food Sampling (where discretionary plus VAT)
- Setting Noise Limiting Devices at Licensed Premises (plus VAT)
- Officer preparation and provision of witness statements in response to a third party request.
- Officer attendance at court in response to a third party request.
- Provision of information to meet a commercial interest.

Note

- Noise Assessment and Noise Survey work will attract an additional equipment hire cost at a charge of £15 per hour per instrument.
- Food Sampling will include the cost of laboratory fees, where charged.

Environmental Permitting

Requests for Environmental Information – £61.40 per hour No VAT plus copying charges

Caravan site charges

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http://www.cheshirewestandchester.gov.uk/business/licensing_and_permits/leisure_and_personal_treatment/caravan_and_camping_site_licen.aspx

Issue of Replacement Food Hygiene Rating System (FHRS) Certificate £11.20
Issue of Replacement FHRS Door Sticker £11.20

32. Places – Traffic Counts	<p>Charges for the provision of data / information to external bodies.</p> <p>For any traffic counts which are sold to the public and companies (solicitors/planners etc.)</p> <p>Link Counts £110 - basic traffic count T Junction £137 - turning counts Crossroads £203 - turning counts Video £272 - larger junction/turning counts</p> <p>Accident Data For Personal Injury Collision Searches the following fees are currently charged; Basic search: £128 + VAT Large search: £250 + VAT</p>
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33. Places – Highways	<p>Charges for the provision of data / information to external bodies.</p> <p>Searches additional enquiries (solicitors / developers / member of public) Type 1 Searches – Defining the highway boundary for sale or purchase of single property. No development potential apparent. Cost for every road. £71 per road</p> <p>Type 2 - Defining the highway boundary in relation to the sale or purchase of property for development purposes, feasibility studies and traffic models. £166.60 for first 150m thereafter £22.35 per 150m</p> <p>Extra over highway adoption status enquiry for provision of information held by the council in respect of proposals referred to in form con29 per question £11.80 per question</p> <p>Searches – Property CON29 £15 per search</p> <p>Traffic Signal Data - per site £70 per site</p>
	<p>Traffic Counts For any traffic counts which are sold to the public and companies (solicitors/planners etc.) £110 Link Counts £137 T Junction £203 Crossroads £272 Video</p> <p>Supply of data on accidents on receipt of a completed application form:- Basic search £128 Large search £250</p> <p>Provision of plans, data and research work etc. for members of the public or for commercial purposes. Full cost recovery Traffic Modelling Full Cost Recovery</p>

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Environment reports	Full Cost Recovery
Provision of Aids to Movement Provision of direction signs to establishments and village name Tourism Signs - for initial inspection plus Mov 1 £105 Provision of access protection markings e.g. H Bars £88	Cost of sign plus 20% Admin and 25% for future maintenance £105 £88
Fixed Charges Relating use/ obstruction of part of highways Skip licence - consideration of an application for permission to deposit a skip on the highway. £33 Temporary Traffic Regulation Order (TTRO) and other services made under section 14 of the Road. Traffic Regulation Act 1984 (RTRA 1984) Emergency Notice (21 days) £660 Temporary Order - £660 plus advertising costs plus 8% admin £660.00 plus advertising costs incl. 8% admin Temporary Notice (5 days) £172 TTRO made under Town Police Clauses Act or Section 16A of the RTRA 1984 Event organised by a non-profit-making group 0.00 Event organised by profit-making group £172 Pavement Cafe licence Licence - greater than 4 People £575 Annual Renewal £345 Licence - Less than 4 People £158 Annual Renewal £104 Plastic highway edge markers Full cost recovery Furniture placed on the highway – (benches /memorials or similar within the highway). Full cost recovery Scaffolding / Hoarding licence - Consideration of an application for a licence to erect scaffolding / hoarding etc. on or over the highway. £60 Admin cost for setting up the licence £60 £50 per visit per week (minimum 2 visits) £50 per visit per week (minimum 2 visits)	£33 £660 £660.00 plus advertising costs incl. 8% admin £172 0.00 £172 £575 £345 £158 £104 Full cost recovery Full cost recovery £60 £50 per visit per week (minimum 2 visits)
Charges relating to damage to highways infrastructure/ equipment Claims against 3rd parties for damage to Highway structures Recovery of costs of making safe dangerous land or retaining walls	Rechargeable process at full cost recovery Rechargeable process at full cost recovery
Other Charges Recovery of costs of carrying out drainage works to maintain flow in a watercourse upon default by owner/occupier Drain Clearance Section 228 adoptions + Deed of Dedications	Rechargeable process at full cost recovery Rechargeable process at full cost recovery No Charge made.

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Switching off and bagging over traffic signals/pelican crossings		
General switch off/on signal junction or crossing		£224
Switch off/on plus bagging over crossing heads and buttons		£327
Switch off/on plus bagging over small junction heads		£390
Switch off/on plus bagging over large junction heads		£470
Vehicle crossing applications		£76.20
Footway / Vehicular crossings as part of improvement scheme	Only as part of a footway scheme, Recovery of any additional costs incurred, Income charged to scheme	
Utility Defects	As current Nationally set charges	
Section 74 NRSWA	As per table of standard charges	
Storage of Materials - consideration of an application for consent to temporarily deposit materials etc. on the highway or to make temporary excavations, and for carrying out site inspections to monitor compliance with the consent.		£60 per month
Planting Licences		£200
Installation of new apparatus in c/w or f/w		£175 plus 3 inspections at £50
Maintain existing apparatus in c/w or f/w (3 inspections at £50 per inspection)		3 inspections at £50 each
Stopping Up Orders. Deposit of £575 plus legal and advertising costs at full cost recovery		£575 plus legal/advertising costs
Design check and approval for temporary multiway traffic signals (per site)		£107 per site