

Assets of Community Value – The Community Right to Bid Nomination form

Section A: About your organisation

A1 Organisation's name and address

Name of organisation*

Address, including postcode

*full name as written in your constitution or rules (if appropriate)

A2 Contact details

Name

Position in organisation

Address, including postcode

Daytime telephone number

Email address

How and when is best to contact you?*

*by email or phone, and days of the week and/or times of day you would prefer

A5 Local connection

Please confirm and provide evidence (see A7) that your group or organisation is wholly or partly concerned with the area covered by Cheshire West and Chester Council or a neighbouring local authority.

A6 Distribution of surplus funds

Please confirm and provide evidence (see A7) that any surplus funds made by your group or organisation are not distributed to members but are applied wholly or partly for the benefit the area covered by Cheshire West and Chester Council or a neighbouring local authority.

A7 Your organisation's rules

Please provide a copy of the following as relevant to your organisation

Please tick documents provided

Memorandum of association

Articles of association

Companies house return

Trust deed

Constitution and/or rules

Standing orders

Interest statement for community interest company

Section B: About the land or building(s) being nominated for inclusion in the list of assets of community value. Please provide as much information as possible to help us with making a decision on the potential listing.

Have you discussed this nomination with the owner of the asset? Yes / No

B1 Name and address of asset being nominated

Name of premises (e.g. Royal Oak / Littletown stores)

Address including postcode (if known)

B2 Maps and drawings

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- A drawing or sketch map with boundaries clearly marked in red; the approximate size and position of any building(s) on the land; and any roads bordering the site. Websites which might help you in plotting boundaries include:
<http://maps.google.co.uk> and
<http://maps.cheshire.gov.uk/CWAC/interactivemapping/>
- Where the land is registered, the Land Registry title information document and map with boundaries clearly marked in red. Provision of Land Registry information is not essential but it will help us to reach a decision on the nomination more quickly. The Land Registry website can be accessed via:
<http://www.landregistryservices.com/>

B3 Owners and occupier details

(Please provide all information available to you)

	Name	Address	Please delete as appropriate
Holder(s) of the freehold estate (i.e. owner, head landlord, head lessor)			current/ last known/ not known/ not applicable
Holder(s) of any leasehold estate (i.e. tenant, intermediate landlord, intermediate lessor)			current/ last known/ not known/ not applicable
Current occupiers			current/ last known/ not known/ not applicable



B4 Current use of asset

Note that the following are not able to be assets of community value:

- A building wholly used as a residence, together with land 'connected with' that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.
- A caravan site.
- Operational land. This is generally land belonging to the former utilities and other statutory operators.

What is the current main use of the asset?

Do you consider that the current and main use of the asset furthers the social wellbeing or cultural, recreational or sporting interests of the local community?

Yes		No	
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If yes, please explain how then go to section C. If no, please go to B5.

B5 Past use of the asset

Note that the following are not able to be assets of community value:-

- A building wholly used as a residence, together with land 'connected with' that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.
- A caravan site.
- Operational land. This is generally land belonging to the former utilities and other statutory operators.

If the main use of the asset **does not currently** further the social wellbeing or cultural, recreational or sporting interests of the local community, did it do so at some stage in the recent past?

Yes

No

If yes, please explain how and when. If no, please go to section C.

How and when do you anticipate that the asset would return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?

Section C: Submitting this nomination

C1 What to include

- The rules of your organisation (question A7).
- Your sketch plan (question B2).
- The names and addresses of at least 21 members if applicable (question A4)

C2 Signature

By signing your name here (if submitting by post) or typing it (if submitting by email) you are confirming that the contents of this form are correct, to the best of your knowledge.

Name

Title

Signature

Date

C3 Where to send this form

You can submit this nomination:

- **By post to:** Head of Places Strategy, HQ, 58 Nicholas St, Chester, CH1 2NP or
- **By email to:** propertyinformation@cheshirewestandchester.gov.uk

Data protection statement

We will process the information provided in accordance with the Data Protection Act for the purposes of administering the Community Right to Bid process. The information provided will be stored securely and retained for a six year period.

The name and contact details provided on this form will be shared with the owner of the asset in the event that the nominating organisation subsequently submits an intention to bid.

The information provided on this form will be subject to the Freedom of Information Act but personal information (names and contact details) will not be released in responses to Freedom of Information requests.