



Cheshire West
and Chester

Appendix 7

Local Sustainable Transport Fund 15/16 Revenue Application Form Checklist



Department
for Transport

Lead authority: Cheshire West and Chester Council

Project Name: Connecting the Atlantic Gateway

SECTION A

Under section/page please identify where in your bid we can locate the following information (if supplied)

Item	Section / page
A3. Have you appended a map?	Section A3 / Page 2 Appendix 1 & 2
A6. Have you enclosed a letter confirming the commitment of external sources to contribute to the cost of a specific package element(s)?	Section A6 / Page 3 Appendix 3
A8. Have you included supporting evidence of partnership bodies' willingness to participate in delivering the bid proposals?	Section A8 / Pages 4-5 Appendix 3
A9. Have you appended a letter from the relevant LEP(s) supporting the proposed scheme?	Section A9 / Pages 5-6 Appendix 3

SECTION B

B3: Economic Case Assessment

Item	Section / Page
Assessment of Economic impacts	Section B3 / Pages 13-14 Appendix 5
Assessment of Environmental impacts	Section B3 / Pages 13-14 Appendix 5
Assessment of the Social and Distributional Impacts	Section B3 / Pages 13-14 Appendix 5
Have you provided a completed Scheme Impacts Pro Forma?	Appendix 6

B5 - B9: Management Case Assessment

Item	Section / Page
Has a Project Plan been provided?	Section B5 / Pages 15-16

Has a letter relating to land acquisition been appended to your bid (if required)?	Section B6 / Pages 16-17 N/A
Assessment of Statutory Powers and Consents (if required)	Section B6 / Pages 16-17 N/A
Has an organogram been appended to your bid?	Section B7 / Page 17
Has a Risk Management Strategy been provided?	Section B8 / Page 18
Assessment of Stakeholder Management	Section B9 / Pages 18-19

B10: Commercial Case Assessment

Item	Section / Page
Have you attached a joint letter from the local authority's Section 151 Officer and Head of Procurement confirming that a procurement strategy is in place that is legally compliant and is likely to achieve the best value for money outcome?	Section B10 / Page 19 Appendix 4
Have you provided evidence that you are able to begin delivery at the start of the funding period?	Section B10 / Page 19

SECTION D

Item	Section / page
D1. Has the SRO declaration been signed?	Section D1 / Page 20
D2. Has the Section 151 Officer declaration been signed?	Section D2 / Page 20